

## **Full Council**

Thursday, 17th October, 2019 at 1.00 pm in the Council Chamber, County Hall, Preston

## **Agenda**

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2. **Disclosure of Pecuniary and Non-Pecuniary Interests**
3. **Question Time** (Pages 1 - 2)  
Questions submitted under Standing Order B28.

### **A. Matters for Decision**

4. **Confirmation of the Minutes of the Meetings held on 18 July 2019** (Pages 3 - 16)
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(Pages 37 - 54)
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8. **Urgent Business**  
An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chairman is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

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Angie Ridgwell  
Chief Executive and  
Director of Resources

County Hall  
Preston

08 October 2019

# Agenda Item 3

## Questions submitted under Standing Order B28

<b>No.</b>	<b>To be asked by:</b>	<b>Question:</b>	<b>For answer by (Cabinet Member):</b>
1.	CC Oliver	<p>The County Council's corporate strategy says:</p> <p>"In Lancashire we listen to what our people want and put them at the heart of everything we do".</p> <p>To what extent does this statement align with new figures showing fines extracted from motorists by this council rose by over 1000% last year, half from Preston's Fishergate bus lane, when 75% of appeals are successful, and what plans does the Cabinet Member have to listen to, and learn from, drivers who feel this council is actively out to extract revenue from them, unfairly, and is not on their side at all?</p>	CC Iddon



# Agenda Item 4

## Minutes

At an Extraordinary General Meeting of the Full Council held in the Council Chamber, County Hall, Preston, on Thursday, 18th July, 2019

### Present:

County Councillor Paul Rigby (Chair)

### County Councillors

T Aldridge	K Ellard	G Oliver
A Ali	D Foxcroft	M Parkinson
T Ashton	J Fillis	J Parr
A Atkinson	A Gardiner	M Pattison
M Barron	J Gibson	E Pope
L Beavers	G Gooch	J Potter
J Berry	M Green	J Rear
P Britcliffe	P Hayhurst	A Riggott
I Brown	N Hennessy	M Salter
P Buckley	D Howarth	A Schofield
T Burns	K Iddon	J Shedwick
J Burrows	M Iqbal	D T Smith
Mrs S Charles	A Kay	K Snape
S Clarke	H Khan	D Stansfield
A Clempson	E Lewis	P Steen
Ms L Collinge	Ms S Malik	M Tomlinson
J Cooney	J Marsh	C Towneley
L Cox	T Martin	S Turner
C Crompton	J Mein	A Vincent
M Dad	S C Morris	C Wakeford
B Dawson	Y Motala	D Whipp
F De Molfetta	E Nash	G Wilkins
G Driver	D O'Toole	P Williamson
C Edwards	Mrs L Oades	B Yates

### 1. Apologies and Announcements

Apologies for absence were presented on behalf of County Councillors Anne Cheetham; Gina Dowding; Jimmy Eaton; Paul Greenall; Jenny Molineux; Mark Perks; Jenny Purcell; Andrew Snowden and Jeff Sumner.

## **2. Disclosure of Pecuniary and Non-Pecuniary Interests**

None declared

## **3. Appointment of Honorary Alderman and Honorary Alderwoman**

It was moved by County Councillor Keith Iddon and seconded by County Councillor John Fillis:

That having regard to the eminent services rendered to Lancashire County Council over a long period by former County Councillors Tony Jones and Niki Penney, the County Council confers on them the title of Honorary Alderman of the County Council and Honorary Alderwoman of the County Council respectively.

The Motion was then supported by County Councillors Tony Martin, David Whipp, Paul Hayhurst and other Members of the County Council. Upon being put to the vote, the Motion was carried.

**Resolved:** - That having regard to the eminent services rendered to Lancashire County Council over a long period by former County Councillors Tony Jones and Niki Penney, the County Council confers on them the title of Honorary Alderman of the County Council and Honorary Alderwoman of the County Council respectively.

The Chairman of the County Council then presented certificates to Honorary Alderman Tony Jones and Honorary Alderwoman Niki Penney who each thanked the Members of the County Council for the honour bestowed upon them.

## **4. Urgent Business**

There was no urgent business to be considered.

Angie Ridgwell  
Chief Executive and Director  
of Resources

County Hall  
Preston

## Minutes

At a meeting of the Full Council held at Council Chamber, County Hall, Preston,  
on Thursday, 18th July, 2019

### Present:

County Councillor Paul Rigby (Chair)

### County Councillors

T Aldridge	K Ellard	G Oliver
A Ali	D Foxcroft	M Parkinson
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M Barron	J Gibson	M Perks
L Beavers	G Gooch	E Pope
J Berry	M Green	J Potter
P Britcliffe	P Hayhurst	J Purcell
I Brown	N Hennessy	J Rear
P Buckley	S Holgate	A Riggott
T Burns	A Hosker	M Salter
J Burrows	D Howarth	A Schofield
Mrs S Charles	K Iddon	J Shedwick
S Clarke	M Iqbal	D T Smith
A Clempson	A Kay	K Snape
Ms L Collinge	H Khan	D Stansfield
J Cooney	E Lewis	P Steen
L Cox	Ms S Malik	M Tomlinson
C Crompton	J Marsh	C Towneley
M Dad	T Martin	S Turner
B Dawson	J Mein	A Vincent
F De Molfetta	S C Morris	C Wakeford
G Dowding	Y Motala	D Whipp
G Driver	E Nash	G Wilkins
J Eaton	D O'Toole	P Williamson
C Edwards	Mrs L Oades	B Yates

### 1. Apologies and Announcements

Apologies for absence were presented on behalf of County Councillors Anne Cheetham; Paul Greenall; Jenny Molineux; Andrew Snowden and Jeff Sumner.

## Announcements

### *Suspension of Standing Order B45(3)*

The Chairman informed Full Council that he had agreed to suspend Standing Order B45(3) for County Councillor Jenny Purcell only to allow her votes to be counted whilst she was not in her designated seat.

### *The Queen's Birthday Honours List 2019*

The Chairman congratulated two members of the Council who had recently been honoured in the Queen's Birthday Honours 2019:

County Councillor Miles Parkinson as an Officer of the Order of the British Empire (OBE), and County Councillor Munsif Dad as a Medallist of the Order of the British Empire (BEM), both for political service.

The Chairman also congratulated Mrs Janis Burdin of Longton, Headteacher of Moss Side Community Primary School, Leyland, who had been honoured as a Member of the Order of the British Empire (MBE), for services to education.

### *Library Service Award*

The library service had recently been named winner of the Lancashire Adult Learning's Partnership Star Award for the ongoing Library Ambitions programme of community learning in libraries.

Janet Hilton, Library Officer; Deborah Rowe, Libraries Team Leader; Diane Scarborough, Operational Libraries Manager; and Tracey Wyke, Business Support Officer, were present at Full Council and were congratulated on this achievement.

### *Preston Bus Station Awards*

During May this year, the county council received three awards at the Royal Institute of British Architects North West Regional awards for conservation; refurbishment; and client of the year. More recently, the county council received the Institute's National Award for the redevelopment works.

Andrew Barrow, Programme Manager; John Brogden, Quantity Surveyor; and Sharon McGuinness, Project Manager, were present at Full Council and were congratulated on this achievement.



## 2. Disclosure of Pecuniary and Non-Pecuniary Interests

Name of Councillor	Agenda Item Number	Nature of Interest (non-pecuniary unless stated)
Paul Rigby	Notice of Motion Adjourned from 23 May 2019	Development Control Committee Member (Pecuniary)

## 3. Question Time

County Councillor Gina Dowding asked her question as follows:

No.	Question From	Subject	For Answer by
1.	County Councillor Gina Dowding	County Council's carbon footprint	Cabinet Member for Economic Development, Environment and Planning

County Councillor Michael Green, Cabinet Member for Economic Development, Environment and Planning replied.

## 4. Confirmation of the Minutes from the Meeting held on 23 May 2019

**Resolved:** - That the minutes of the meeting held on 23 May 2019 be confirmed and signed by the Chairman.

## 5. Report by the Local Government and Social Care Ombudsman on Children's Social Care - 27 March 2019

County Councillor Phillippa Williamson moved a report setting out details of a finding of fault causing injustice after an investigation by the Local Government and Social Care Ombudsman. The report set out the actions that had already been taken in response to the Ombudsman's recommendations.

**Resolved:** - That:

- (i) The recommendations set out in the Local Government and Social Care Ombudsman's report at Appendix 'A' to the report, now presented, be noted.
- (ii) The actions already taken be noted and the further steps proposed in response to the report's recommendations, as set out in the report, now presented, be noted.

**6. Report by the Local Government and Social Care Ombudsman on Children's Social Care - 8 May 2019**

County Councillor Phillippa Williamson moved a report setting out details of a finding of fault causing injustice after an investigation by the Local Government and Social Care Ombudsman. The report set out the actions that had already been taken in response to the Ombudsman's recommendations.

**Resolved:** - That:

- (i) The recommendations set out in the Local Government and Social Care Ombudsman's report at Appendix 'A' to the report, now presented, be noted.
- (ii) The actions already taken be noted and the further steps proposed in response to the report's recommendations, as set out in the report, now presented, be noted.

**7. Urgent Business**

There was no urgent business to be considered.

**8. Report of the Cabinet (Part B)**

County Councillor Geoff Driver moved the report of the Cabinet from its meetings on 16 May and 13 June 2019.

**Resolved:** - That the report of the Cabinet, now presented, be noted.

**9(a) The Urgency Committee**

County Councillor Geoff Driver moved the report of the Urgency Committee setting out details of decisions taken by the Monitoring Officer under the county council's urgent business procedure on behalf of the Urgency Committee.

**Resolved:** - That the report of the Urgency Committee, now presented, be noted.

**9(b) The Audit, Risk and Governance Committee**

County Councillor Alan Schofield moved the report of the Audit, Risk and Governance Committee from its meeting on 20 May 2019.

**Resolved:** - That the report of the Audit, Risk and Governance Committee, now presented, be noted.

### **9(c) The Employment Committee**

County Councillor Geoff Driver moved the report of the Employment Committee from its meeting on 8 July 2019.

**Resolved:** - That the report of the Employment Committee, now presented, be noted.

### **9(d) The Pension Fund Committee**

County Councillor Eddie Pope moved the report of the Pension Fund Committee from its meeting on 21 June 2019.

**Resolved:** - That the report of the Pension Fund Committee, now presented, be noted.

### **9(e) The Overview and Scrutiny Committees**

County Councillor David O'Toole moved the report of the Overview and Scrutiny Committees from their meetings as follows:

Children's Services Scrutiny Committee - 13 May 2019

Health Scrutiny Committee - 14 May and 26 June 2019

Internal Scrutiny Committee - 17 May 2019

**Resolved:** - That the report of the Overview and Scrutiny Committees, now presented, be noted.

## **10. Report of the Lancashire Combined Fire Authority**

County Councillor Frank De Molfetta moved the report of the Lancashire Combined Fire Authority from its meeting on 17 June 2019.

**Resolved:** - That the report of the Lancashire Combined Fire Authority, now presented, be noted.

## **11. To consider Notices of Motion Submitted under Standing Order B36**

The Chairman declared a pecuniary interest in the following Notice of Motion, adjourned from the meeting on 23 May 2019, and vacated the Chair. County Councillor Susie Charles, Vice-Chairman, assumed the Chair for consideration of the Notice of Motion.

### **Notice of Motion adjourned from the meeting on 23 May 2019**

The Vice-Chairman referred to the adjustment to the original Notice of Motion which had been requested by County Councillor Gina Dowding, included in the agenda, and which the Monitoring Officer was satisfied should be treated as the same motion.

The Vice-Chairman also informed Full Council that she was waiving Standing Order 37(2) to allow Councillor Dowding to speak again to present this adjusted version of the motion.

**It was moved by County Councillor Gina Dowding and seconded by County Councillor Paul Hayhurst that:**

Retain the Current Safety Thresholds for Seismic Activity for Shale Gas Operations

**Lancashire County Council welcomes** the fact that to date the Government has confirmed it has no plans to change the Traffic Light System of seismic thresholds for the fracking industry.

**Lancashire County Council resolves** to write to the Energy Minister and the Prime Minister welcoming the Government's resolve not to change the thresholds and asks them to continue to prioritise public health and safety; and to write to Lancashire's MPs about the Council's position.

The following amendment was proposed by County Councillor Michael Green, seconded by County Councillor Aidy Riggott:

**Lancashire County Council resolves** to write to the Energy Minister and the Prime Minister welcoming the Government's resolve to continue to prioritise public health and safety in monitoring the 'fracking' industry and to write to Lancashire's MPs setting out the Council's position.

The amendment was put to the vote and was CARRIED and became the substantive motion.

The following amendment was proposed by County Councillor Gina Dowding and seconded by County Councillor Liz Oades:

**Lancashire County Council resolves** to write to the Energy Minister and the Prime Minister welcoming the Government's resolve to continue to prioritise public health and safety, and to keep the current Traffic Light System of seismic thresholds in monitoring the 'fracking' industry and to write to Lancashire's MPs setting out the Council's position.

Following a brief adjournment, the Chief Executive advised Full Council that the Vice-Chairman had accepted her advice on the reasons for accepting the original amendment, from County Councillor Green, which was now the substantive motion. This was that the amendment retained two of the three principles of the adjustment put forward by County Councillor Dowding and was therefore in order. Furthermore, the Vice-Chairman had accepted her advice that, in accordance with Standing Order 33a, the further amendment from County Councillor Dowding could not be accepted as it sought to rescind the resolution of Full Council which had just been made by seeking to re-insert the reference to the Traffic Light System which had been removed by County Councillor Green's amendment, now the substantive motion.

The substantive motion was then put to the vote and was CARRIED. It was therefore:

**Resolved: - That:**

**Lancashire County Council resolves** to write to the Energy Minister and the Prime Minister welcoming the Government's resolve to continue to prioritise public health and safety in monitoring the 'fracking' industry and to write to Lancashire's MPs setting out the Council's position.

The Chairman resumed the Chair.

**1. It was moved by County Councillor Lizzi Collinge and seconded by County Councillor Erica Lewis that:**

This council believes that the transitional increase of the state pension age for women born in the 1950s (also known as WASPI women - Women Against State Pension Injustice) has been poorly managed, with many women given little to no notice of the increase in pensionable age, particularly of the acceleration of equalisation made in the Pensions Act 2011. Many women have suffered severe financial difficulties as a result.

This council notes that the WASPI Campaign 2018 does not seek to reverse the equalisation of pension ages but seeks better transitional arrangements, recognition of the injustice, and aid for women affected.

In recognition of the injustice and the hardship endured by the WASPI women, this council instructs officers to explore reworking the concessionary travel scheme to include some women affected by the changes to pension age. This exploration is to include the costs of any scheme and the impact of equalities legislation.

This council notes that Greater Manchester Combined Authority have given access to off-peak bus passes to some WASPI women and have provided details of their scheme.

Further, this council also instructs the Chief Executive and Director of Resources to write to the Secretary of State for Work and Pensions to make clear the council's view that better transitional arrangements must be made for WASPI women. Council notes that there is currently an ongoing judicial review on this issue and instructs officers to wait to send the letter until the judicial review is complete.

The following friendly amendment, which was accepted by County Councillor Collinge, was proposed by County Councillor Keith Iddon in accordance with Standing Order B42:

This council believes that the transitional increase of the state pension age for women born in the 1950s gave many women little to no notice of the increase in pensionable age, particularly of the acceleration of equalisation made in the Pensions Act 2011.

In recognition of this, council instructs officers to explore reworking the concessionary travel scheme to include some women affected by the changes to pension age. This exploration is to include the costs of any scheme and the impact of equalities legislation.

This council notes that Greater Manchester Combined Authority has given access to off-peak bus passes to some WASPI women and has provided details of their scheme.

Council notes that there is currently an ongoing judicial review on this issue.

The substantive motion, as amended by County Councillor Iddon's friendly amendment, was then put to the vote and was CARRIED. It was therefore:

**Resolved: - That:**

This council believes that the transitional increase of the state pension age for women born in the 1950s gave many women little to no notice of the increase in pensionable age, particularly of the acceleration of equalisation made in the Pensions Act 2011.

In recognition of this, council instructs officers to explore reworking the concessionary travel scheme to include some women affected by the changes to pension age. This exploration is to include the costs of any scheme and the impact of equalities legislation.

This council notes that Greater Manchester Combined Authority has given access to off-peak bus passes to some WASPI women and has provided details of their scheme.

Council notes that there is currently an ongoing judicial review on this issue.

**2. It was moved by County Councillor David Foxcroft and seconded by County Councillor Azhar Ali that:**

Recent work in other areas of the country has seen grass verges and dual carriageway centres transformed into vast wildflower corridors. This has multiple benefits for the areas that have been created – enhancing the support for wildlife, delivering bio-diversity, increasing the natural beauty and appeal of an area, attracting new visitors who come to see the colourful arrays created, as well as reducing the maintenance costs due to the low maintenance of such areas.

This council requests officers to assess the feasibility of establishing 'wildflower corridor' schemes across the County. Officers should also work with Parish and District Councils on this matter. A report highlighting potential locations and areas suitable should be presented to Cabinet for information in the Autumn prior to beginning in Spring 2020.

On being put to the vote, the motion was CARRIED and it was:

**Resolved: - That:**

Recent work in other areas of the country has seen grass verges and dual carriageway centres transformed into vast wildflower corridors. This has multiple benefits for the areas that have been created – enhancing the support for wildlife, delivering bio-diversity, increasing the natural beauty and appeal of an area, attracting new visitors who come to see the colourful arrays created, as well as reducing the maintenance costs due to the low maintenance of such areas.

This council requests officers to assess the feasibility of establishing ‘wildflower corridor’ schemes across the County. Officers should also work with Parish and District Councils on this matter. A report highlighting potential locations and areas suitable should be presented to Cabinet for information in the Autumn prior to beginning in Spring 2020.

**3. It was moved by County Councillor John Fillis and seconded by County Councillor Nikki Hennessy that:**

**Free Personal Care for Older People**

Lancashire County Council recognises that older people in Lancashire are struggling with unmet care needs and believes that in light of an ageing population we need bold changes to deliver a long term funding solution for social care.

The Council believes that it is fundamentally unfair that to access basic care many older people face catastrophic costs that can run into hundreds of thousands of pounds, wiping out a lifetime of savings, and forcing families to sell their homes. The Council also believes that Lancashire's care system needs major reform to provide a long-term sustainable funding solution and to make care free at the point of use.

The Council therefore supports "Independent Age's" call for the introduction of free personal care for all older people in England. Lancashire County Council calls on the Government to take the necessary steps to implement this policy as swiftly as possible to end the care crisis and properly support older people in Lancashire.

The Council also asks the Chief Executive and Director of Resources to write to our Lancashire MPs to support the campaign for free personal care, and speak up in favour of the policy in the House of Commons, with the responses of the MPs to be reported back to Council.

The following friendly amendment, which was accepted by County Councillor Fillis, was proposed by County Councillor Graham Gooch in accordance with Standing Order B42:

**Free Personal Care for Older People**

Lancashire County Council recognises that, despite its best efforts, some older people in Lancashire are struggling with unmet care needs and believes that in light of an ageing population we need a long term funding solution for social care before we reach crisis point.

The Council believes that it is fundamentally unfair that to access basic care many older people face catastrophic costs that can run into hundreds of thousands of pounds, wiping out a lifetime of savings, and forcing families to sell their homes.

The Council acknowledges the work of “Independent Age” and “Policy Exchange” and urges the Government to:

1. Complete the welfare state by covering the costs of complex long-term social care, so that no individual or family faces ruinous costs or has to lose their home
2. Ensure that, like health on the NHS, long-term social care is available on the basis of need, and free at the point of delivery.
3. End the present means test for social care. The capital components of the test should be eliminated altogether and the means-testing charging regime should be changed into a limited co-payment regime means tested on income.
4. This should not preclude additional private payments for extra services. Following Beveridge: *“The state “should not stifle incentive, opportunity, responsibility; in establishing a national minimum, it should leave room and encouragement for voluntary action by each individual to provide more than that minimum for himself and his family”.*

The Council requests the Chief Executive to write to the Minister and our Lancashire MPs to support the campaign for free personal care, and speak up in favour of the policy in the House of Commons.

The substantive motion, as amended by County Councillor Gooch's friendly amendment, was then put to the vote and was CARRIED. It was therefore:

**Resolved: - That:**

Free Personal Care for Older People

Lancashire County Council recognises that, despite its best efforts, some older people in Lancashire are struggling with unmet care needs and believes that in light of an ageing population we need a long term funding solution for social care before we reach crisis point.

The Council believes that it is fundamentally unfair that to access basic care many older people face catastrophic costs that can run into hundreds of



thousands of pounds, wiping out a lifetime of savings, and forcing families to sell their homes.

The Council acknowledges the work of “Independent Age” and “Policy Exchange” and urges the Government to:

1. Complete the welfare state by covering the costs of complex long-term social care, so that no individual or family faces ruinous costs or has to lose their home
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3. End the present means test for social care. The capital components of the test should be eliminated altogether and the means-testing charging regime should be changed into a limited co-payment regime means tested on income.
4. This should not preclude additional private payments for extra services. Following Beveridge: *“The state “should not stifle incentive, opportunity, responsibility; in establishing a national minimum, it should leave room and encouragement for voluntary action by each individual to provide more than that minimum for himself and his family”.*

The Council requests the Chief Executive to write to the Minister and our Lancashire MPs to support the campaign for free personal care, and speak up in favour of the policy in the House of Commons.

**4. It was moved by County Councillor Margaret Pattison and seconded by County Councillor Jean Parr that:**

Council notes with concern the proposed closure of the Outdoor Education Department at Morecambe Bay Academy and the detrimental impact this may have on children across Morecambe and Lancaster. Being able to access outdoor education locally is extremely important to the health and wellbeing of children, and gives them opportunities to develop vital life skills including leadership skills. This is especially important for children who struggle in a classroom setting.

Council believes that retaining the Outdoor Education Department at Morecambe Bay Academy would be beneficial to the pupils there and the many children from other schools who also access outdoor education through the department. This view supports our strategic Vision for Lancashire that *'We will support people and families to keep themselves healthy and well by choosing healthy lifestyles.*

Council instructs the Chief Executive and Director of Resources to write to the Chair of the Bay Academy Trust setting out the Council’s position.

The following friendly amendment, which was accepted by County Councillor

Pattison, was proposed by County Councillor Phillippa Williamson in accordance with Standing Order B42:

Council notes the proposed closure of the Outdoor Education Department at Morecambe Bay Academy and the impact this may have on children across Morecambe and Lancaster. Being able to access outdoor education locally is extremely important to the health and wellbeing of children, and gives them opportunities to develop vital life skills including leadership skills. This is especially important for children who struggle in a classroom setting.

Council instructs the Executive Director of Education and Children's Services to work with the school leadership teams of Morecambe Bay Academy and other schools across the County, whether they are council maintained schools or Academies, to explore how the benefits of a wider curriculum offer, including outdoor education, can support children and young people to improve their overall wellbeing and to keep them fit and well.

The substantive motion, as amended by County Councillor Gooch's friendly amendment, was then put to the vote and was CARRIED. It was therefore:

**Resolved: - That:**

Council notes the proposed closure of the Outdoor Education Department at Morecambe Bay Academy and the impact this may have on children across Morecambe and Lancaster. Being able to access outdoor education locally is extremely important to the health and wellbeing of children, and gives them opportunities to develop vital life skills including leadership skills. This is especially important for children who struggle in a classroom setting.

Council instructs the Executive Director of Education and Children's Services to work with the school leadership teams of Morecambe Bay Academy and other schools across the County, whether they are council maintained schools or Academies, to explore how the benefits of a wider curriculum offer, including outdoor education, can support children and young people to improve their overall wellbeing and to keep them fit and well.

Angie Ridgwell  
Chief Executive and Director  
of Resources

County Hall  
Preston

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Head of Legal and Democratic Services

**Part A**

Electoral Division affected:  
(All Divisions);

**Report of the Cabinet (Part A)**  
(Appendix 'A' refers)

Contact for further information:  
Dave Gorman, Tel: (01772) 534261, Senior Democratic Services Officer,  
dave.gorman@lancashire.gov.uk

**Executive Summary**

Full Council is asked to consider the recommendation of the Cabinet in respect of the Strategy for Libraries, Museums, Culture and Archives 2019 - 2024.

The report to Cabinet is set out at Appendix 'A'.

**Recommendation**

That Full Council considers the Cabinet's recommendation to approve the Strategy for Libraries, Museums, Culture and Archives 2019 - 2024.

**Background and Advice**

At its meeting on 5 September 2019, Cabinet considered a report setting out details of a proposed Strategy for Libraries, Museums, Culture and Archives 2019 - 2024.

The full report submitted to Cabinet is attached at Appendix 'A'.

At that meeting, Cabinet recommended the strategy to Full Council for approval.

**Consultations**

N/A

**Implications:**

This item has the following implications, as indicated:

**Risk management**

Risk management implications are set out in the report at Appendix 'A'.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

# Appendix A

## Report to the Cabinet

Meeting to be held on Thursday, 5 September 2019

## Report of the Head of Service - Libraries, Museums, Culture and Archives

### Part I

Electoral Division affected:  
(All Divisions);

## Strategy for Libraries, Museums, Culture and Archives 2019 - 2024

(Appendix 'A' refers)

Contact for further information:

Julie Bell, Tel: (01772) 536727, Head of Libraries, Museums, Culture and Archives  
julie.bell@lancashire.gov.uk

### Executive Summary

This report presents the new strategy for Libraries, Museums, Culture and Archives for 2019 - 2024.

### Recommendation

Cabinet is asked to recommend that Full Council approves the strategy for Libraries, Museums, Culture and Archives 2019 - 2024.

### Background and Advice

The Library, Museums, Culture and Archives strategy, set out at Appendix 'A', aims to provide direction on the delivery and promotion of the services for the next five years. It was identified that there was a need to promote the offer from the Library, Museums, Culture and Archives service to our communities and a range of stakeholders across Lancashire and nationally. The strategy clearly determines the offer from the service identified in four goals.

Enriching lives in Lancashire by –

- Offering community focused services which are well- resourced, accountable and creative for everyone, now and in the future.
- Creating quality digital opportunities for all.
- Providing a confident, competent and resilient workforce.
- Actively collaborating with a wide range of partners for mutual benefit.

It is important that the services within Library, Museums, Culture and Archives are as proactive as possible in engaging with our local communities to provide a vibrant

cultural experience, which creates a sense of place and celebrates Lancashire as a great county in which to work and live.

### **Consultations**

Staff were widely consulted in developing this strategy. It was developed by a working group of staff who volunteered from teams across the services and from a range of grades. Colleagues from professional bodies have also been consulted.

### **Risk management**

All aspects of this strategy are addressed within the Libraries, Museums, Culture and Archives risk register which is updated on a quarterly basis.

### **Finance**

The cost of delivering the strategy will be contained within the current revenue budget and approved capital funded by borrowing. There will be no additional costs.

### **List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

# Our strategy for Libraries, Museums, Culture and Archives

2019 - 2024



**Lancashire**

County  
Council



Appendix A Annex

# Our Vision

**Here at Lancashire County Council we are helping you to make Lancashire the best place to live, work, visit and prosper.**

- This is the vision of the council and forms part of the county council's planning and performance framework. Libraries, Museums, Culture and Archives will fully contribute to the vision through the goals and objectives defined in this strategy.
- Libraries, Museums, Culture and Archives will, through our collections, venues, services and events, provide connections to our communities which create a sense of place and celebrate Lancashire as a great county in which to work and live.
- Connecting to our communities has many forms. We want to engage by sharing **knowledge** with our users, supporting creativity to develop a Lancashire that is a vibrant place to live, economically strong and resilient. We are passionate about creating more **digitally** aware citizens. We are the hub in many of our towns and villages. We create strong ties that promote opportunities for **partners**, organisations and individuals to give their time, resources and creativity to support active citizenship. Having a **workforce** that has the right support and training is the keystone that holds all our connections together to achieve this vision.
- The goals and objectives in this strategy will help us to deliver the vision of the council. Increasing awareness of the resources within our services will allow more communities and individuals to access them and fully exploit what there is on offer.



# Our purpose

## Enriching lives in Lancashire

- Libraries, Museums, Culture and Archives enrich people's lives in Lancashire every single day.
- Lancashire is rich in its heritage and culture, and our collections and venues reflect that diversity and uniqueness. Every day we have a positive impact on people's lives through the information we provide and the experiences we offer, virtually or face-to-face.
- Our purpose is to offer information, inspiration and connectedness, and to strive continually to create opportunities for our visitors and users as well as increasing access for those who may not already be engaged in culture. We want to encourage more individuals and communities to find out more about themselves and to fulfil their aspirations and celebrate their achievements so that they can support other people to do the same.
- We enrich lives in Lancashire and worldwide!



# Our Values

## Supportive

We support our customers and colleagues, recognising their contributions and making the best of their strengths to enable our communities to flourish.

## Innovative

We deliver the best services we possibly can. We are always looking for creative ways to do things better, putting the customer at the heart of our thinking, and being ambitious and focused on how we can deliver the best services now and in the future.

## Respectful

We treat colleagues, customers and partners with respect, listening to their views, empathising with them, and valuing their diverse needs and perspectives. We aim to be fair, open and honest in all that we do.

## Collaborative

We listen to, engage with, learn from and work with colleagues, partners and customers to help achieve the best outcomes for everyone.

# At a glance

## The Libraries, Museums, Culture and Archives service:

- Libraries deliver statutory, frontline library, information and digital services to communities from 64 buildings, 6 mobile library vehicles and through a Home Library service. We offer an eBook lending service, and free public computers and Wi-Fi are available in all our buildings. A library service is delivered at 5 Lancashire prisons. The School Library service supplies subscription-based reading and library services to primary schools, special schools, nurseries and children's centres.
- Museums provide public access to, and engagement with 6 historic buildings, displaying collections and exhibitions illustrating Lancashire life; such as the Gillow furniture collection at Judges' Lodgings or the internationally recognised mills and working machinery at Queen Street and Helmshore.
- Heritage Learning team delivers award-winning curriculum-based Primary, Secondary, Further Education and Higher Education provision alongside wider heritage and cultural learning, both site-based and as outreach, as well as a range of creative partnership projects. The team also manages a wide-ranging loans scheme with a broad collection of original and replica artefacts for use in schools and other organisations.
- Conservation and Collections team comprising conservators, curators, technicians and designers provides specialist support to museums and heritage sites across Lancashire. It offers a paid service to organisations and individuals across the region.

*(Continued on the next page)*

- Support and Development teams based at County Hall provide business support and service development for all teams in Libraries, Museums, Culture and Archives, helping to enable delivery of their strategic programmes and the library offers for culture and creativity, digital and information, health and wellbeing and reading.
- Archives collect and preserve the county's unique and irreplaceable archives, making them available for personal, family or community history and heritage. Our archive collection contains over 1.5 million documents dating from the 12th century to the present day and includes archives of local government and churches, family papers, school records, maps and plans, and the records of businesses and societies as well as being the corporate memory of Lancashire County Council. The service also offers a bespoke box-making facility designed to provide secure and space-saving packaging for archive and heritage material.

# Our goals

## Enriching lives in Lancashire by -

- offering community-focused services which are well-resourced, accountable and creative for everyone, now and in the future.
- creating quality digital opportunities for all.
- providing a confident, competent and resilient workforce.
- actively collaborating with a wide range of partners for mutual benefit.

# Our role

**There are 450 staff across Libraries, Museums, Culture and Archives working to build, curate, preserve and share Lancashire's library and heritage collections.**

- It is our role to be custodians of these diverse collections - millions of individual items - so that they are accessible to everyone now and in years to come.
- It is our role to be the corporate memory of the county council.
- It is our role to share the knowledge that can be found in these collections and to engage and excite our visitors about their richness and the potential opportunities they inspire.
- It is our role to support and increase access to our digital collections and to assist citizens to be more connected with the digital world.
- It is our role to promote creativity through imaginative and mutual partnerships to ensure our services are more sustainable, financially viable and delivered in a collaborative way for maximum benefit and skill-sharing.
- It is our role to promote both print and digital literacy.
- It is our role to provide virtual and physical spaces for our communities.



# Enriching lives in Lancashire by ensuring community-focused services which are well-resourced, accountable and creative for everyone now, and in the future

## Objective 1

**Providing welcoming and well-equipped spaces where people can feel a real sense of community and where ideas can flourish.**

We will ensure that all venues are accessible and available for communities to use for public benefit.

## Objective 2

**Offering inclusive experiences and resources that celebrate, respect and represent the individual nature of our diverse communities and venues.**

We will work closely with communities in order to provide a wide range of diverse materials and experiences.

## Objective 3

**Working with communities to better understand and meet their wants, needs and opinions.**

We will consult regularly with our communities to ensure that the resources available are deployed effectively.



## Enriching lives in Lancashire by creating quality digital opportunities for all

### Objective 4

**Providing access to digital technology to encourage active participation and create learning opportunities.**

We will work with learning partners to ensure high quality learning support is available. The county council's Digital First strategy will be integrated into all the learning opportunities we provide.

### Objective 5

**Delivering a focused and responsive social media presence.**

We will provide information through our social media platforms and actively engage with and respond to our communities.

### Objective 6

**Preserving a shared Lancashire memory and ensuring community access to Lancashire's heritage for future generations.**

We will employ the knowledge and skills of our expert staff to share the vast wealth of our cultural and heritage collections with as many people as possible as well as preserving them for the future.

### Objective 7

**Providing constant access to trusted information on health, government, educational and cultural activities.**

We will work collaboratively with partners and information sources to provide access to trusted and validated information 24 hours a day, seven days a week.

# Enriching lives in Lancashire by providing a competent, confident and resilient workforce

## Objective 8

**Offering purposeful, engaging and relevant training opportunities for individuals and teams.**

We will actively promote and support relevant training and development opportunities for all staff.

## Objective 9

**Encouraging continual professional development, providing information about career pathways and supporting staff membership of industrial and professional bodies.**

We will ensure that all staff are provided with up-to-date information about future career and continuing professional development opportunities.

## Objective 10

**Promoting and supporting staff wellbeing through information and development.**

We will use all the resources provided by the county council to provide support and promote wellbeing in our staff.

## Objective 11

**Recognising and developing the personal and professional skills of each member of staff.**

We will provide adequate time and opportunity for each staff member to have regular discussions about their own performance with their line manager.



# Enriching lives in Lancashire by actively collaborating with a wide range of partners for mutual benefit

## Objective 12

**Providing a wide range of volunteer opportunities and ensuring their contributions are recognised and celebrated.**

We will work to increase the number of high-quality volunteer opportunities available to individuals from 12 years old upwards.

## Objective 13

**Encouraging the growth of constituted Friends groups across Libraries, Museums and Archives.**

We will be proactive in engaging more individuals to establish and join Friends groups across the county.

## Objective 14

**Working collaboratively with cultural organisations to nurture productive and lasting partnerships.**

We will be proactive in seeking opportunities to develop collaborative partnerships with cultural organisations locally, regionally and nationally to support what we do in our local communities.





## Objective 15

**Developing a range of joint projects where Libraries, Archives and Museums work together to achieve a more sustainable future.**

We will be proactive in working together and sharing our skills and knowledge to create opportunities for funded projects – with both internal and external partners – to make our services more sustainable.

## Objective 16

**Being actively involved with national bodies to provide a wide range of joint projects.**

We will actively seek opportunities to pilot projects which will specifically benefit communities in Lancashire or which have the potential to develop cultural tourism.

## Objective 17

**Building connections with education providers to benefit local communities.**

We will develop our links with education providers to ensure that more people have an opportunity to access learning and cultural experiences.



# Looking ahead

- We will create and review annual plans within the framework of this strategy. This will ensure that we deliver a service which is relevant to the individuals and communities of Lancashire.
- We are investing in new technology and equipment which will allow more people to acquire digital skills and to use them confidently to enhance their lives and their employment prospects.

# How we will measure our performance

**We have established different ways of measuring our performance.**

- We will produce an operational plan each year which will ensure the strategy is delivered.
- We will produce an annual report.
- We will have Key Performance Indicators for all areas of our strategy which will be reviewed each year.
- We will benchmark all aspects of performance against other local authorities.
- We will monitor our services by using both data and the experiences of our communities.
- We will measure our performance against our financial budget each year.

## Here are just some of our key achievements.

- Obtained £1.8m capital funding to upgrade our public computers, printers and Wi-Fi.
- Reopened 17 libraries and supporting a further 5 community-based libraries.
- Developed successful partnerships with Spot On Libraries and Get it Loud in Libraries to provide over 30 events to extend our offers and reach out to new audiences.
- Received national re-accreditation for our Archives and Museums and awards for Ancestors at Sea, Archives Volunteering Award and the Adult Learning Partnership.
- Established 25 Friends groups in libraries and held two conferences; enjoying continuing support of established Friends groups in museums and Lancashire Archives.
- Delivered assisted digital services for UK Visas and Immigration in partnership with Libraries Connected.
- Created and supported 12 fixed-term apprentice opportunities in libraries.
- Reopening 3 Museums and the joint working team at the Harris. We have used our museum and archive collections to support community mental health projects: Doctor Doctor at Lostock Hall, Whittingham Lives, and Brockhall and Calderstones Remembered.
- Created a new children's summer reading offer and increased sign-up on previous years by over 10%.
- Engaged over 300 young people each year in Lancashire Book of the Year award.



[www.lancashire.gov.uk](http://www.lancashire.gov.uk)

Twitter

**@lancspublib;**

**@lanchistory;**

**@lmuseums**

Facebook

**@lancslibraries**

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Executive Director of Education and Children's Services

**Part A**

Electoral Division affected:  
None;

**Report by the Local Government and Social Care Ombudsman on Children's Social Care - 14 August 2019**

(Appendix 'A' refers)

Contacts for further information:

Angela Esslinger, Tel: (01772) 533950, Complaints and Appeals Manager,  
Edwina Grant OBE, Tel: (01772) 535493, Executive Director of Education and Children's Services

## **Executive Summary**

Following a finding of fault causing injustice after an investigation by the Local Government and Social Care Ombudsman, Full Council is required to consider what action should be taken.

This report sets out the actions that have already been taken in response to the ombudsman's recommendations and Full Council is asked to endorse the further actions that have been put in place in response.

## **Recommendation**

That Full Council:

- (i) Notes the recommendations set out in the Local Government and Social Care Ombudsman's report at Appendix 'A'.
- (ii) Notes the actions already taken and endorses the further steps proposed in response to the report's recommendations as set out below.

## **Background**

On 14 August 2019, the Local Government and Social Care Ombudsman published a public report which found fault causing injustice by Lancashire County Council. A copy of the report is attached at Appendix 'A'.

The report is about a complaint made by Ms B, who looks after her two grandchildren under a fostering arrangement. She complained that the council failed to act in line with a Care Order regarding funding for an extension to her home and a people carrier vehicle. The ombudsman found fault causing injustice.

In response to this finding:

- The Executive Director of Education and Children's Services has written and sent an apology to Ms B;
- An offer of £24,000 has been made to reflect the avoidable distress Ms B and her family suffered, living in overcrowded conditions for 10 years (this is £200 a month);
- An additional offer has been made to pay Ms B £500 to reflect the distress and uncertainty she suffered because of the Council's failure to make a decision in line with the Care Order on funding for a people carrier vehicle;
- The council has additionally offered to reimburse all Ms B's storage costs for the period of December 2016 to January 2019 on the production of invoices for this period by Ms B;
- As the report only considers the situation up to January 2019, the council is also actively considering the current position of Ms B and her family. It is understood that Ms B has identified another property with the cost (of up to £800 a month) being met by the council, until the youngest child (currently 12) turns 18.

The council has also held a meeting with staff previously involved and who still work for Children's Social Care or in the Design and Construction Team to examine the reasons for what went wrong. The council considers that the root cause of the complaint goes back to the original Care Order issued in 2005 and considers that lessons have been learnt from this complaint and the same mistakes could not be repeated again. This is because:

1. Currently a fostering panel would never agree in the first place to place a child/children in overcrowded conditions.
2. An extension would not now be agreed without a survey that the property is fit for purpose and an extension is achievable in the first place. It is improbable that the council would consider such a proposal nowadays, but if it did, a feasibility survey would be carried out first.
3. The council now has permanence panels for looked after children to serve their best interests, these were not established when these placements with Ms B were agreed.
4. Senior managers have more oversight on such matters, which means that there are stronger lines of accountability to call staff to account.
5. There are updated policies and training in Children's Social Care and Corporate Planning to ensure that such issues are addressed as they arise.

### **Advice**

It is a requirement of the Local Government Act 1974 as amended that, where there is a finding of fault causing injustice, the report is laid before the council and, within three months of receipt of the report, the council notifies the Local Government and Social Care Ombudsman of the action that it has taken.



## **Consultations**

N/A

## **Implications:**

This item has the following implications, as indicated:

## **Risk management**

If the council fails to comply with the legislation, the Local Government and Social Care Ombudsman has power to require the council to publish a statement detailing why it has not complied with the recommendations in the report.

## **Financial**

Should the actions not be put in place there may be further claims payable by the council if the Local Government and Social Care Ombudsman decides that their recommendations have not been followed.

## **List of Background Papers**

Paper	Date	Contact/Directorate/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A



**Report by the Local Government and Social Care  
Ombudsman**

**Investigation into a complaint against  
Lancashire County Council  
(reference number: 18 003 345)**

**14 August 2019**

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## The Ombudsman's role

For more than 40 years the Ombudsman has independently and impartially investigated complaints. We effectively resolve disputes about councils and other bodies in our jurisdiction by recommending redress which is proportionate, appropriate and reasonable based on all the facts of the complaint. Our service is free of charge.

Each case which comes to the Ombudsman is different and we take the individual needs and circumstances of the person complaining to us into account when we make recommendations to remedy injustice caused by fault.

We have no legal power to force councils to follow our recommendations, but they almost always do. Some of the things we might ask a council to do are:

- > apologise
- > pay a financial remedy
- > improve its procedures so similar problems don't happen again.

Section 30 of the 1974 Local Government Act says that a report should not normally name or identify any person. The people involved in this complaint are referred to by a letter or job role.

### Key to names used

Ms B	The complainant
C	Her eldest grandchild
D	Her youngest grandchild

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## Report summary

### Childrens Services

Ms B, who looks after her two grandchildren under a fostering arrangement, complains that the Council has failed to act in line with a Care Order regarding funding for an extension to her home and a people carrier vehicle.

### Finding

Fault found causing injustice and recommendations made.

### Recommendations

The Council must consider the report and confirm within three months the action it has taken or proposes to take. The Council should consider the report at its full Council, Cabinet or other appropriately delegated committee of elected members and we will require evidence of this. (*Local Government Act 1974, section 31(2), as amended*)

In addition to the requirements set out above, the Council has agreed to:

- write and send an apology to Ms B for the fault we have identified and the impact it had on her and her family;
- pay Ms B of £24,000 to reflect the avoidable distress she and her family suffered living in overcrowded conditions for 10 years (this is £200 a month);
- pay Ms B of £500 to reflect the distress and uncertainty she suffered because of the Council's failure to make a decision in line with the Care Order on funding for a people carrier vehicle; and
- reimburse all Ms B's storage costs for the period of December 2016 to January 2019 (Ms B to provide the Council with invoices for this period).

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## The complaint

1. The complainant, who we will refer to as Ms B, looks after five young adults, two of whom (her grandchildren) live with her under a Care Order issued in 2005. Ms B's three bedroom home is overcrowded and she complains that the Council has not helped her address the overcrowding problem. Ms B says as part of court proceedings in 2005 the Council said it would submit a request to Cabinet for a special requirement in respect of an extension to her property and the provision of a people carrier vehicle.
2. Specifically, Ms B complains the Council:
  - has still not built or provided funds for an extension to her property despite agreeing to do so in 2005, and has wrongly blamed her for the delay;
  - did not provide funds for a people carrier vehicle until late 2016 even though the Council was aware that for some of this time she did not have access to any vehicle;
  - did not provide clear or consistent information about how she would choose and pay for a people carrier vehicle;
  - has refused to reimburse the money she spent on storage costs because of the lack of space at the property and the additional furniture provided by social services for the planned extension; and,
  - paid her foster allowance into the wrong bank account which meant she had to pay bank charges and missed direct debit payments.
3. Ms B says her family has been caused significant distress as a result of the Council's continued failure to do what it agreed to do. Ms B also says she has incurred unnecessary costs as a result of the Council's actions. Ms B would like the Council to:
  - build the extension;
  - explain why it has not followed the Court Order; and
  - apologise to her and her family.

## The Ombudsman's role and powers

4. We investigate complaints about 'maladministration' and 'service failure'. In this report, we have used the word 'fault' to refer to these. We must also consider whether any fault has had an adverse impact on the person making the complaint. We refer to this as 'injustice'. If there has been fault which has caused an injustice, we may suggest a remedy. (*Local Government Act 1974, sections 26(1) and 26A(1), as amended*)
5. We cannot investigate late complaints unless we decide there are good reasons. Late complaints are when someone takes more than 12 months to complain to us about something a council has done. (*Local Government Act 1974, sections 26B and 34D, as amended*)
6. We cannot investigate a complaint about the start of court action or what happened in court. (*Local Government Act 1974, Schedule 5/5A, paragraph 1/3, as amended*)
7. When considering complaints, if there is a conflict of evidence, we make findings based on the balance of probabilities. This means that we will weigh up the

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available relevant evidence and base our findings on what we think was more likely to have happened.

8. Under our information sharing agreement, we will share this decision with the Office for Standards in Education, Children's Services and Skills (Ofsted).

### **How we considered this complaint**

9. We have considered Ms B's complaint and the information she provided. We have also made enquiries to the Council and have considered the information provided by the Council in response.
10. We gave Ms B and the Council a confidential draft of this report and invited them to comment. We took their comments into account before the report was finalised.

### **What we found**

#### **The law relevant to this complaint**

11. If a local authority thinks there is reasonable cause to believe that a child is suffering; or is likely to suffer significant harm; either because the care the child's parents are giving him or her is not adequate; or because the child is out of the parents' control, then they can apply to the court for a care order to authorise the long term removal of the child from the parents' care. (*sections 31 and 38, Children Act 1989*)
12. A care order gives the local authority the power to make plans for the child's future. The local authority may make plans to provide accommodation for the child with alternative family carers or foster carers.
13. A Looked after Child is any child who is subject to a care order or accommodated away from their family by a local authority under section 20 of Children Act 1989. The accommodation can be voluntary or by care order. The child becomes looked after when the local authority has accommodated them for a continuous period of longer than 24 hours.
14. If the carer becomes a 'Friends and Family' foster carer, the carer is entitled to receive a fostering allowance and other practical support for them and the child from the council. The fostering allowance is provided to cover the costs of caring for the child.

#### **The scope of our investigation**

15. The events Ms B complains about date back to 2005. Ms B has not complained to us within 12 months of becoming aware of all the issues she complains about. However, we have exercised our discretion to investigate this complaint.
16. This is because Ms B's housing situation has not been resolved, so the claimed injustice is ongoing. Also, we can understand why Ms B wanted to work with the Council to get the extension built before putting in a complaint. In addition, even though a significant amount of time has passed since the Care Order was issued, this has not prevented us forming a view on all the issues complained about. Ms B has provided a copy of the Care Order from 2005. So, it is clear what was agreed between the parties at the time.
17. In response to our enquiries the Council said it cannot access any documents from before March 2014 because of a change to its electronic recording system. The Council should have kept records from before March 2014 because the Council has a duty to retain Looked After Child records. But in any case, the

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Council has provided a detailed chronology of what happened, which has helped us form a view on the complaint.

18. We generally expect a complaint to have completed a local authority's complaints procedure before we investigate it.
19. Ms B's complaint about the Council's delay providing the funds for a people carrier vehicle has not completed the Council's complaints procedure. But because the Council has completed its consideration of the other issues Ms B complains about, we have exercised our discretion to also investigate this complaint.
20. Since Ms B complained to us there have been court proceedings about the discharge of the Care Order.
21. As part of the court proceedings Ms B and the Council have considered how Ms B's housing situation could be resolved. The Council and Ms B have reached an agreement where the Council will help Ms B find private rented accommodation which better meets the need of her household.
22. We are satisfied the court has not decided or provided a remedy for the issues Ms B has complained to us about. So, this does not affect our investigation.

### **What happened**

23. Ms B has lived at her current property since the 1990s. The property is a three bedroom terraced house. One of the bedrooms is a box room. Ms B's two sons and daughter (who are now in their late teens and early twenties) have lived at the property since they were born.
24. Ms B's grandsons, C and D, came to live with Ms B in 2003 and 2004 respectively. This was formally recognised as a foster placement for both grandchildren in March 2004. When the foster placement started, C and D were both under the age of two. At the time, Ms B's children were all under the age of 10. Because the property is overcrowded, Ms B and her daughter sleep on mattresses in the living room.
25. The Council says it agreed to this placement on the understanding Ms B would apply for a four bedroom property within six months. The Council says Ms B then said she was reluctant to move and would be willing to sleep downstairs.
26. In August 2005 a Care Order was issued which said C and D would remain in the care of Ms B.
27. The Care Order said:

Upon [Ms B] obtaining evidence of an approved mortgage for the property at.... and evidence of an approved application to buy the said property under the right to buy scheme, Lancashire County Council will submit a Cabinet request for a special requirement in respect of an extension to the above mentioned property and the provision of a people carrier vehicle. The aforementioned is envisaged to be completed on or before 14<sup>th</sup> November 2005.
28. Ms B says she met the requirement to obtain a mortgage by November 2005. She says during this period her supervising social worker at the time provided her with multiple large boxes of furniture to go in the extension when it was built.
29. Ms B purchased her home as advised by the Council so the extension could be undertaken.



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30. The Council says plans for the extension were created in November 2005 and required approval by the Council's planning department and a decision from Cabinet on funding.
31. The proposed extension would provide one additional bedroom, a shower room, an extension to the kitchen/dining area and a utility room. The Council says it identified during this period that the extension may not fully resolve the overcrowding problem.
32. The Council says planning permission for the extension was granted in February 2007.
33. The Council says its records note the following in February 2010.
- A statutory visit case note discussed that [a named] Director had made a decision that the requested vehicle would not be funded by the Local Authority and that the money supplied with the fostering payments (travel element) would sufficiently cover such a purchase. There also continues to be a delay in the report submitted to the Cabinet in relation to the report regarding the cost/plans for an extension.
34. In 2011 the Council decided that £109,000 would be enough to pay for the extension. This was approved by Cabinet.
35. The Council's records say a meeting in December 2011 with the surveyors resulted in a plan to start relevant surveys in the new year of 2012.
36. The Council says the surveyor could not start with the survey due to Ms B cancelling appointments. There was then a change of surveyor.
37. The Council says plans were put in for planning permission again in June 2013.
38. The Council held meetings in September, October and November 2015 to discuss the delays building the extension. The Council has provided the following comments which were noted as the reasons for the delay at the time.
- The Project Champion had changed twice including officers who had left the authority.
  - Unexpected issues had arisen within the home, for example asbestos had been found which would need safe removal and the home's wiring system needed replacing.
  - Planning permission was due to expire in March 2016.
  - Discussions took place around the final costs, what this would include and what money had already been spent. It was predicted that the total project cost was thought to be up to £160,000 whereas the funding approved in 2011 was £109,000.
  - Because of the delay, the approved maximum price had increased, so the costs approved by Cabinet in 2011 were not likely to be enough.
  - Issues about access and the need to re-locate the family during building works were identified.
  - Alternative options were discussed. The extension would only provide one additional bedroom, a small shower room, an extension to the kitchen/dining area and a utility room.

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- Discussed a move to an alternative property, such as a five bedroom house in the local area to be more appropriate and cost efficient. Ms B did not want to move.
  - The Council approached Ms B's neighbour who owns their home to make an offer to knock through creating more space. This offer was rejected.
39. In January 2016 the Council told Ms B the extension would not be built. The Council's notes say it told Ms B that because of ongoing financial cuts the funds which were originally available were no longer available. The Council put forward two alternative options which would involve Ms B moving to a larger property. The Council's record of these offers says the following.
- Move to a bigger property and the Local Authority pay any difference in property size up to £20,000. Clause drawn up to ensure this is for the mortgage difference and the Local Authority obtain funds back when the property is sold.
- Or,
- Sell her property and move to a bigger rented property. The Local Authority could pay any negative equity. Any shortfall in housing benefit topped up by the Local Authority in terms of the new rent.
40. Ms B then started negotiations with the Council about whether a smaller extension could be built. Ms B and the Council agreed to a kitchen extension. Ms B did not want to move house because she has a lot of family support nearby.
41. In July 2016 the Council asked Ms B to get three quotes for the kitchen extension that the Council could then consider.
42. In late 2016 a separate issue arose about Ms B's fostering allowance. In September 2016 the Council agreed to pay for laptops for Ms B's children. Ms B provided the Council with the bank details for her second bank account. This was different to her main bank account which she uses for paying bills and which her fostering allowance had been paid into since 2005.
43. In October 2016 Ms B found out that the Council had paid her fostering allowance into her second bank account. Ms B says she had to pay bank charges because the Council's mistake meant her main bank account was overdrawn.
44. In late 2016 the Council offered Ms B £7,000 to buy a people carrier vehicle. Ms B says this was not enough. The Council later increased the offer to £10,000.
45. In December 2016 Ms B rented a storage unit to store furniture and gain some extra space at home to try to improve the overcrowding at the property. Ms B asked the Council to pay for her storage costs, but the Council refused this request.
46. In February 2017 Ms B's car failed its MOT and had to be scrapped the following month. This meant Ms B did not have a car for several months.
47. In mid March 2017 the Council told Ms B it had extended the time for her to get three quotes for the kitchen extension until 19 April 2017, but this would be the final extension of time.
48. Also during March 2017 Ms B travelled by taxi to a car dealership to look at a people carrier vehicle she had chosen. Ms B says the purchase could not be completed because the Council told her inconsistent information about how it would transfer the money for the vehicle. Ms B says the Council told her it would

- 
- pay her the money but later said it would transfer the money directly to the dealership. Ms B says this meant she could not secure the car she had chosen.
49. Ms B then approached a different dealership and secured a car with the help of her son, who paid a holding deposit.
50. During this period Ms B complained to the Council about her fostering allowance being paid into the wrong bank account and the Council's refusal to pay her storage costs.
51. On 18 April 2017 a care planning meeting took place. The record of the meeting says Ms B found a car the previous week and paid a holding deposit. The records say the Council would pay the dealership directly. Ms B later purchased this vehicle. The Council records say Ms B had not obtained quotes for the kitchen extension.
52. On 19 April 2017 Ms B sent an email to the Council with information about the quotes she obtained. The Council says Ms B only provided one quote.
53. In late May 2017 the Council responded to Ms B's complaint. The Council said the following.
- It apologised for the error about payments not being made to Ms B's main bank account from September 2016.
  - It would reimburse the bank charges she paid because of this mistake.
  - Ms B should have got agreement from the Council for storage before going ahead with it.
  - Since October 2016 the Council has been asking Ms B for quotes for an extension to her home.
  - It accepts there was a delay after the Care Order was issued in 2005. But since October 2016 the delay has not been on the part of the Council.
54. Ms B was not satisfied with the Council's response and responded in mid June. Ms B asked the Council for mediation and made the following comments:
- Her gas and electricity payment terms changed because she missed a direct debit payment when she was not receiving her foster allowance. She cannot afford the new payment arrangement.
  - She paid for storage because during a meeting in December 2015 she was told to find a solution to the overcrowding. There was no local storage facility before December 2016.
  - She met the timescale to obtain a mortgage by November 2005.
  - Sourcing quotes for the kitchen extension has been incredibly difficult in addition to her other commitments and she was signed off work due to stress.
55. The Council met Ms B on 21 June. The Council says Ms B had still not obtained three quotes for the extension.
56. The Council provided its final response to Ms B's complaint on 23 June. The Council said the team were waiting for the quotes for the extension before this could be progressed. The Council said it would not consider her complaint about the extension any further and told Ms B she could complain to us.
57. In August Ms B complained about the Council's handling of her requirement for a people carrier vehicle.

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58. In December the Council applied to the court to discharge the care orders for C and D. It was the Council's intention for them to remain in Ms B's care.
59. In June 2018 Ms B complained to us.
60. As part of the court proceedings Ms B and the Council reached an agreement where the Council would help Ms B's household move into more suitable private rented housing which meets their needs and that the Council would help pay for.
61. The final court hearing took place in late January 2019. Ms B obtained a Special Guardianship Order for C and D.
62. The Council's response to my enquiries included the following comments.
- Within the Court Order of 2005, it was detailed that the Council would submit a Cabinet request for a vehicle, however this was refused. As a gesture of goodwill, the Council provided funds for a vehicle in 2016.
  - Ms B sourced alternative storage for her belongings without agreement from the Council, which did not reimburse these funds because it is not the Council's responsibility to fund storage for belongings. No additional furniture has been provided by the Council for the extension.
  - Ms B's complaint about the fostering allowance was addressed in a previous complaint and Ms B was reimbursed the £60 bank charges she paid.

### **Analysis**

63. We will now address each of Ms B's complaints.
- The Council has still not built or provided funds for an extension to Ms B's property despite agreeing to do so in 2005, and has wrongly blamed her for the delay**
64. Our view is the Council's handling of Ms B's request for an extension to her property has been affected by fault.
65. Ms B acted in line with the Care Order of August 2005 by buying her Council property under the right to buy scheme. Once Ms B had done this the Care Order required the Council to put in a request to Cabinet for funding for the extension.
66. The Council's Cabinet did not consider a request for funding the extension until 2011, when the Cabinet agreed to pay £109,000. This was the Council's estimated cost for the works. We have not seen any information to suggest there were good reasons for the Council's delay putting its request for funding to Cabinet. This is evidence of fault.
67. There were then further delays by the Council before the Council told Ms B in January 2016 that it would no longer pay for the planned extension.
68. During this period the Council did not undertake any building work despite Cabinet agreeing to fund the extension. Again, we have not seen good reasons for the Council's further delay between 2011 and January 2016. This is also evidence of fault.
69. We have also considered the Council's decision made in January 2016 not to pay for the proposed extension.
70. One of the Council's main reasons for making this decision was that the final estimated costs for the proposed scheme had increased from £109,000, which the Cabinet had agreed in 2011, to £160,000. But the Council identified that this increase was partly due to the Council's own delay undertaking the work.

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71. The Council also had concerns that the proposed extension would cost a significant amount of money but would not fully meet the needs of the household.
  72. But, neither Ms B's household or the proposed scheme had changed since Cabinet agreed to provide funding in 2011.
  73. In addition, the Council should have known from the start that issues could arise about the condition of the property, getting the relevant approvals, and re-locating the family during building work. These were not good reasons for the Council deciding that the scheme should now not proceed.
  74. The Council had committed to paying for the extension works and Ms B had obtained a mortgage and bought her property so this could be done. So, we do not consider it was reasonable for the Council to withdraw all funding for the scheme in 2016 because of the increase in estimated costs. Also, it appears the Council's decision was partly based on budget cuts which meant the money for the extension was no longer available. Again, this was the result of the Council's delay.
  75. We recognise the Council put forward two alternative options to Ms B as a way forward. But both options involved Ms B moving out of her property, which Ms B did not want to do.
  76. Our view is Ms B and her family have suffered a significant injustice because of the Council's mishandling of the extension works since the Care Order of August 2005.
  77. We have considered what is likely to have happened had there has been no fault by the Council. Our view is that allowing the Council a reasonable amount of time to undertake the works, including getting Cabinet approval and planning permission, it is more likely than not that the Council would have built the extension by the end of 2008 – which was over three years after the Care Order was issued.
  78. Ms B and her family remain at the property. The recent court proceedings ended in January 2019 with an agreement between Ms B and the Council that the Council would help Ms B move to more suitable housing in the private rented sector. So, we consider January 2019 is a suitable end date to assess the period during which Ms B and her family have been living in unsuitable overcrowded accommodation.
  79. We note the Council says the delays considering Ms B's request for a kitchen extension were because of Ms B's delay obtaining quotes for the work. But, even if this scheme had gone ahead, it would not have provided a comparable outcome to the original extension which the Council had agreed to fund. We also question why the Council agreed to a kitchen extension given this would not resolve the overcrowding problem.
  80. So, we find Ms B and her family have been living in unsuitable overcrowded accommodation because of fault by the Council from January 2009 to January 2019 – a ten year period. Ms B and her children have suffered considerable distress and inconvenience because of living in overcrowded conditions for such a long time. The Care Order was made to promote the welfare of two vulnerable children. The Council's failure to comply with the Order is extremely serious and could have put the placement at risk.
  81. During this period Ms B's own children have become young adults. Ms B's grandchildren, who started living with her when they were both under the age of

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two, are now attending secondary school. Ms B and her daughter have slept on mattresses on the living room floor because of the lack of space.

82. We do not dispute Ms B's comment that the family have struggled with privacy and emotional development because of the overcrowding.
83. The overcrowding has placed significant and avoidable pressures on Ms B's children and grandchildren during their childhood and adolescence. This is shown by the Looked after Child reviews undertaken by the Council.
84. The Council was also aware that the care plan was in breach of the fostering regulations because of the overcrowding. The Council should not have allowed this breach to continue for so long. In addition, it was noted by Council officers that Ms B had missed out on numerous refurbishments to the property which she would have benefited from if she had not bought her house from the Council. Officers identified that the house needed refurbishment.
85. We recognise the Council had some doubts about whether the extension would have resolved the family's overcrowding. But, it is clear that Ms B was satisfied with the proposed scheme. Also, we find the extension would have significantly improved the living conditions for the family. In addition, the Council should have considered this before agreeing to the Care Order.
86. We have asked the Council to make a payment to Ms B to reflect the injustice suffered by her family during this ten year period. In line with our [guidance on remedies](#), we have recommended the Council pay Ms B £200 for each month her family spent in unsuitable accommodation from January 2009 to January 2019.

**The Council did not provide funds for a people carrier vehicle until late 2016 even though the Council was aware that for some of this time Ms B did not have access to any vehicle**

87. Despite the Council's comments in response to our enquiries, we have not seen any evidence to show Cabinet considered Ms B's request for a people carrier vehicle in response to the Care Order of August 2005. Instead, the Council's records say that a Director decided in February 2010 that the Council would not pay for the vehicle.
88. The evidence strongly suggests the Council was at fault. First, because there was a significant delay of almost five years before the Council made a decision about whether to pay for the vehicle. Second, because the decision was made by a Director and not Cabinet.
89. In late 2016 the Council offered Ms B £10,000 for a people carrier. The Council has described this as a gesture of goodwill.
90. We have considered whether Ms B suffered a significant injustice as a result of the fault we have identified. If there had been no fault, the Council's Cabinet would have made a prompt decision in late 2005 about whether to pay for the people carrier vehicle. But the Cabinet may have decided not to pay for the vehicle. So, we cannot say it is more likely than not that the Council would have paid for a people carrier vehicle at this time. This means we cannot say on balance that the fault by the Council has meant Ms B missed out on having a people carrier vehicle from late 2005 to late 2016.
91. However, we find the fault by the Council has caused Ms B distress and uncertainty about whether the Council would pay for the vehicle.

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92. Ms B had to wait almost five years before the Council told her it would not pay for a people carrier vehicle. We have asked the Council to make a payment to Ms B to reflect the distress and uncertainty she suffered.

**The Council did not provide clear or consistent information about how Ms B would choose and pay for a people carrier vehicle**

93. The Council says it asked Ms B to find a car and said it would pay the dealership directly. Ms B says the Council initially told her it would pay the money to her directly. Ms B says because of the inconsistent information provided by the Council she could not proceed with the purchase of the first car she had chosen.
94. We have been provided with conflicting accounts of what the Council told Ms B about the purchase. We cannot say on balance the Council was at fault. Also, even if the information provided by the Council was not clear or consistent, the information does not suggest Ms B suffered a significant injustice which would justify our further involvement.

**The Council has refused to reimburse the money Ms B spent on storage costs because of the lack of space at the property and the additional furniture provided by social services for the planned extension**

95. Ms B says shortly after the Care Order of August 2005 social services provided her with furniture to be used in the new extension. This is disputed by the Council, which says it did not provide Ms B with additional furniture. We have been provided with conflicting accounts of what happened. Also, because of the significant amount of time that has passed, it is unlikely further investigation would help us form a view on this matter.
96. However, the Council is fully aware that Ms B's property is overcrowded and has been since 2005. Ms B would not have needed to pay for storage of some of the family's belongings if the extension had been built by the Council as agreed. Ms B has explained that she only used a storage facility from December 2016 because before then there was no such facility in the local area. We also note that the Council told Ms B one of the rooms was a fire risk because it was full of belongings.
97. So, in the circumstances we find Ms B's request for her storage costs to be reimbursed was entirely reasonable. So, we have asked the Council to reimburse Ms B's storage costs for the period of December 2016 to January 2019.

**The Council paid Ms B's foster allowance into the wrong bank account which meant she had to pay bank charges and missed direct debit payments**

98. The Council accepts that it wrongly paid Ms B's fostering allowance into her second bank account in late 2016. The Council apologised and reimbursed the bank charges Ms B paid as a result. This was a suitable response.
99. Ms B also says because of the Council's error, she missed a direct debit payment to her gas and electricity supplier. Ms B says this meant the terms of the payment arrangement changed, and it was no longer affordable.
100. The Council should have considered this point when it responded to Ms B's complaint. However, we cannot say the claimed injustice is a direct result of fault by the Council. It was for the utility supplier to decide whether to change Ms B's payment arrangement and Ms B could have explained to the utility supplier the reason for the missed payment.

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## Conclusions

101. The Council was at fault because it:
- took too long to ask Cabinet for funding for the extension;
  - did not build the extension after Cabinet approved the Council's request for funding;
  - unreasonably decided not to build the extension;
  - refused to reimburse Ms B's storage costs; and
  - did not make a decision on Ms B's request for a people carrier vehicle in line with the Care Order.

## Recommendations

102. The Council must consider the report and confirm within three months the action it has taken or proposes to take. The Council should consider the report at its full Council, Cabinet or other appropriately delegated committee of elected members and we will require evidence of this. (*Local Government Act 1974, section 31(2), as amended*)
103. In addition to the requirements set out above, we welcome that the Council has agreed to:
- write and send an apology to Ms B for the fault we have identified and the impact it had on her and her family;
  - pay Ms B of £24,000 to reflect the avoidable distress she and her family suffered living in overcrowded conditions for 10 years (this is £200 a month);
  - pay Ms B £500 to reflect the distress and uncertainty she suffered because of the Council's failure to make a decision in line with the Care Order on funding for a people carrier vehicle; and
  - reimburse all Ms B's storage costs for the period of December 2016 to January 2019 (Ms B to provide the Council with invoices for this period).

## Decision

104. The Council was at fault and Ms B and her family suffered a significant injustice as a result. The Council has agreed to take a range of actions to put right this injustice. We have completed our investigation.



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Director of Corporate Services

**Part A**

Electoral Division affected:  
(All Divisions);

**Lancashire County Council Timetable of Meetings 2020/21**  
(Appendix 'A' refers)

Contact for further information:  
Cath Rawcliffe, Tel: (01772) 533380, Democratic Services Officer,  
[cath.rawcliffe@lancashire.gov.uk](mailto:cath.rawcliffe@lancashire.gov.uk)

**Executive Summary**

This report sets out a draft timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2020 to 31 May 2021.

**Recommendation**

Full Council is asked to approve the timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2020 to 31 May 2021 inclusive as set out at Appendix 'A'.

**Background and Advice**

Attached at Appendix 'A' is a draft timetable of Full Council, Cabinet and Committee meetings for the period 1 June 2020 to 31 May 2021 inclusive.

The timetable has been prepared taking into account:

- The county council's existing governance and decision making arrangements
- School holiday closures
- Major religious holidays
- District Council budget meeting dates (where dates are confirmed)
- County Council elections expected to be held on 6 May 2021

Once agreed the timetable of meetings will be circulated widely around the County Council and to all 12 Lancashire District Councils for information.

## **Consultations**

N/A

## **Implications:**

This item has the following implications, as indicated:

## **Risk management**

No significant risks have been identified.

## **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

Lancashire County Council Timetable of Meetings 2020/21

Appendix A

		JUN '20	JUL '20	AUG '20	SEP '20	OCT '20	NOV '20	DEC '20	JAN '21	FEB '21	MAR '21	APR '21	MAY '21
<b>Audit, Risk and Governance Committee (w)</b>	2.00 pm Monday		27			19			25			26	
<b>Cabinet (w)</b>	2.00 pm Thursday	11	9	6	3	1	5	3	14	4	4	1	
<b>Cabinet Committee on Performance Improvement</b>	2.00 pm Thursday	18			10		26				*2	*20	
<b>Children's Services Scrutiny Committee (w)</b>	10.30am Wednesday		1		2	28		16	28*		11	*22	
<b>Corporate Parenting Board</b>	6.00pm Tues/Weds/Thurs		22 at 1.30pm		10		24		21		16		
<b>Development Control Committee (w)</b>	10.30 am Wednesday	3	15		9	21		9	20		3	21	
<b>Education Scrutiny Committee (w)</b>	10.30 am Tuesday		7				10			9			
<b>Employment Committee</b>	2.00 pm Monday	8	6		7	12 at 10.00am	9	7	11	8	8	12	
<b>External Scrutiny Committee (w)</b>	10.00 am Tuesday		14			13			12			13	
<b>Full Council (w)</b>	1.00 pm Thursday		16			15		17		11 (B) 25			27(AGM)
<b>Health Scrutiny Committee (w)</b>	10.30 am Tuesday	30			15		3	15		2	23		
<b>Internal Scrutiny Committee (w)</b>	10.00am Friday		10		11		13		22		5	16	
<b>Lancashire Health and Wellbeing Board</b>	2.00pm Tuesday		21		8		3		19		9		
<b>Pension Fund Committee</b>	10.30 am Friday	19			18		27				12		
<b>Regulatory Committee (w)</b>	10.30 am Wednesday	24			16		18		27		10		
<b>Student Support Appeals Committee #</b>	10.00 am Monday	1	13		1*	12	9	14	18		22	19	

\* = Change of day

B = Budget

AGM = Annual General Meeting

# = Meeting not open to press and public

(w) = Meeting is webcast



**Meeting of the Full Council  
Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**Report of the Cabinet (Part B)**

Contact for further information:  
Craig Alker, Tel: (01772) 537997, Business Support Officer,  
craig.alker@lancashire.gov.uk

**Executive Summary**

The report of the Cabinet from its meetings on 11 July 2019, 8 August 2019, 5 September 2019 and 3 October 2019.

**Recommendation**

That the report of the Cabinet, as now presented, be noted.

**Background and Advice**

The agenda and minutes of the meetings below may be viewed at:  
<http://council.lancashire.gov.uk/ieListMeetings.aspx?Committeeld=122>.

**Meeting 11 July 2019**

**Part I (Open to Press and Public)**

**Request Approval to Commence Procurement Exercises**

**Resolved:** That the commencement of procurement exercises for the following areas be approved:

- i. Provision of local and school bus services in Lancashire.
- ii. Lancashire Urban Development Fund Manager.
- iii. Supply of asphalt materials.

## **Annual Reports of the County Council's Champions 2018/19**

### **Resolved:** That

- i. the annual reports of the county council's five champions for 2018/19 be noted.
- ii. the appreciation and thanks of the Cabinet for the work done by the Champions be noted.

## **Proposed Amendments to the Highways Capital Programme**

### **Resolved:** That

- i. the Pothole Action and Flood Resilience allocation of £1.242m be added to the highways block of the capital programme.
- ii. the proposed amendments to the highways capital programme as outlined in the report be approved.
- iii. that the Head of Service - Asset Management be authorised to determine the programme for the remaining Pothole Action and Flood Resilience Flood allocation in consultation with the Deputy Leader of the County Council and Cabinet Member for Highways and Transport.

## **Proposed Closure of Bleasdale Church of England Primary School**

### **Resolved:** That

- i. the information in the report be noted.
- ii. the proposal as detailed in the statutory notice to close Bleasdale Church of England Primary School with effect from 31 August 2019 be approved.
- iii. an appropriate statutory decision letter be sent out, as specified under legal requirements, to give the reasons for the decision to those who are to be informed of them.

## **School Transport - Results on Consultation Regarding Removal of Funding**

### **Resolved:** That

- i. the findings of the consultation be noted.
- ii. the implementation of the proposed procedure to cease funding for services that do not carry pupils statutorily entitled to transport assistance to school be approved.
- iii. officers be authorised to engage with representatives of schools affected to explore opportunities to maintain services in accordance with procedure.
- iv. In future, should existing schools transport services / routes become "at risk", the principle of engaging with representatives of any schools affected to explore opportunities to maintain services in accordance with this procedure should be taken.
- v. The Executive Director of Education and Children's Services takes the opportunity to meet with the schools impacted to assure herself that the implementation of the required planning is taking place.

## **Recommendations of the Edward Stocks Massey Bequest Fund Joint Advisory Committee**

**Resolved:** That

- i. the allocation of funds as recommended by the Joint Advisory Committee at its meeting on 14 June 2019 be approved.
- ii. In respect of the Higher Education Student Scholarship Awards, that the interview panel of the Joint Advisory Committee be authorised to award the scholarships at its meeting on 20 December 2019.

## **Museum Service Budget Pressures**

**Resolved:** That

- i. additional recurrent funding of £190,000 in the museums service budget from 2020/21 be approved.
- ii. the use of one-off of £190,000 funding from reserves to cover an in-year pressure in 2019/20 be approved.
- iii. the use of one-off funding from reserves of £433,000 in 2019/20 and £433,000 in 2020/21 (£866,000 in total) whilst the long term future of Queen Street Mill Museum and Helmshore Mills Textile Museum is considered be approved.
- iv. the Cabinet Working Group be thanked for their ongoing work.

## **Part II (Not Open to Press and Public)**

### **Capital Strategy for Schools - Condition Led Programme 2019/20**

**Resolved:** That the recommendation as set out in the report be approved.

### **Update on the Samlesbury Aerospace Enterprise Zone**

**Resolved:** That the recommendations as set out in the report, as amended, be approved.

### **Greenbrook Extra Care Scheme**

It was agreed that this item be taken under urgent business to enable the council to immediately assure service users within the Extra Care Scheme of service continuity following the withdrawal of the successful provider.

**Resolved:** That the recommendation as set out in the report be approved.

## **Meeting 8 August 2019**

### **Part I (Open to Press and Public)**

#### **Request Approval to Commence Procurement Exercises**

**Resolved:** That the commencement of procurement exercises for the following areas be approved:

- i. Preferred Provider List (PPL) for Tier 4 substance misuse inpatient detoxification and rehabilitation services and;
- ii. Application of traditional surfacing, surface patching, hand patching and hot rolled asphalt chipper and team.

#### **Lancashire County Council (Arthur Street Car Park and Registry Office Car Park, Arthur Street, and Lancashire Archives Office Car Park, Bow Lane, Preston, Preston City) (Off Street Parking Places) Order 201\***

**Resolved:** That the proposals for an off street parking places Order as detailed within the report be approved.

#### **Lancashire County Council (Crosse Hall Lane, Eaves Lane, Haworth Road, Chorley, Chorley Borough) (Prohibition of Waiting and School Keep Clear) Order 201\***

**Resolved:** That the proposal for the introduction of prohibition of waiting restrictions on Crosse Hall Lane and Haworth Road along with a School Entrance Marking on Crosse Hall Lane, Chorley as detailed within the report be approved.

#### **Lancashire County Council (Various Roads, AV3 Permit Zone, Preston, Preston City) (Revocation, Introduction of Parking Places, Prohibition and Restriction of Waiting, Limited Waiting and Prohibition of Loading) Order 201\***

**Resolved:** That the proposals as detailed within the report in relation to residents only parking in the Avenham area be approved.

#### **Lancashire County Council (Various Roads Chorley, Fylde, Hyndburn, Lancaster, Pendle, Preston, Ribble Valley, Rossendale, South Ribble, West Lancashire, Wyre)(Revocations and Various Parking Restrictions 2018 (No1)) Order 201\***

**Resolved:** That the making of a Traffic Regulation Order introducing the parking restrictions on the various lengths of road within the Chorley, Fylde, Hyndburn, Lancaster, Pendle, Preston, Ribble Valley, Rossendale, South Ribble, West Lancashire and Wyre Districts as detailed within the report be approved.



## **Lancashire County Council (Various Roads, Fylde and Wyre Boroughs) (Revocation and One Way September 2018 (No 1)) Order 201\***

**Resolved:** That the making of the relevant Traffic Regulation Order for the introduction of the one-way orders on Nelson Street, Kirkham – Blackpool Old Road, Poulton-le-Fylde and Copse Road, Fleetwood as detailed within the report be approved.

## **Consultation on the Lancashire Break Time Proposal - Update**

**Resolved:** That

- i. a review and redesign of the whole short breaks offer, in partnership with parent carers, young people and providers be undertaken.
- ii. the continuation of the Lancashire Break Time Service, in its current form, until the review and redesign of the short breaks offer is completed be approved.
- iii. a report setting out the proposal for the future delivery of short breaks be presented to Cabinet in March 2020.

## **Developing the Approach and Provision for Children and Young People with Special Educational Needs and Disabilities**

**Resolved:** That

- i. the information set out in the report be noted.
- ii. the principles set out in the report be agreed as a framework to develop the operational approach and provision for children and young people with special educational needs and disabilities in Lancashire.
- iii. any significant changes to the nature and type of provision be the subject of a future Cabinet report.

## **Review of Lancashire County Council's Educational/Off Site Visit Policy and Guidelines September 2019 - September 2022**

**Resolved:** That the revised Educational/Off Site Visits Policy and Guidelines September 2019-2022, as set out in the report, be approved.

## **Provision of Additional Secondary School Places in Burnley**

**Resolved:** That

- i. a permanent expansion of 30 pupil places per year from September 2020 at Shuttleworth College, through the provision of additional permanent accommodation on the existing school site, subject to obtaining relevant planning permission, be approved.
- ii. a permanent expansion of 30 pupil places per year from September 2020 at Unity College, through the provision of additional permanent accommodation on the existing school site, subject to obtaining relevant planning permission, be approved.
- iii. the expenditure listed in the report for the permanent expansion of the two schools be approved.

## **Welfare Rights Service - Consultation Outcome**

### **Resolved: That:**

- i. The revised proposal, as detailed in the report be approved, resulting in a total budget reduction of £101,250 per annum, comprising £61,251 per annum from the Welfare Rights Service and £40,000 per annum from the Customer Access Service.
- ii. The redesign of access to the Welfare Rights Service to cease telephony demand into the Customer Access Service be approved.
- iii. Officers be thanked for their work on the Equality Analysis presented as part of the report.

## **County Council Operated Day Services for Older People - Outcome of Public Consultation on Proposal to Increase Charges and Approval of New Rates**

### **Resolved: That:**

- i. the findings from the public consultation and analysis contained in the Equality Impact Assessment set out in the report be noted.
- ii. phased increases to the charges for those older people who pay 'full cost' for council operated day services be approved, with the initial increase taking effect from 1 October 2019 as follows:
  - from £31.30 to £34.40 per full day for older people to use the council's day services;
  - from £35 to £38 per full day for older people to use the council's day services with transport to and from the centres (where transport is available);
  - from £54.75 to £60.15 for older people who have dementia to use the council's day services, reflecting the additional staff costs to support them to attend and take part;
  - from £58 to £63.50 for people who need additional support for dementia to use the council's day services with transport to and from the centres where transport is available).
- iii. a minimum further increase from April 2020 be approved as follows:
  - from £34.40 to £37.45 per full day for older people to use the council's day services;
  - from £38 to £41 per full day for older people to use the council's day services with transport to and from the centres (where transport is available);
  - from £60.15 to £65.50 per full day for older people who have dementia to use the council's day services, reflecting the additional staff costs to support them to attend and take part;
  - from £63.50 to £69 per full day for people who need additional support for dementia to use the council's day services with transport to and from the centres (where transport is available).
- iv. the Statutory Director of Adult Services, in consultation with the Director of Finance and the Cabinet Member for Adult Services, be authorised to approve any further annual increases in charges for self-funders from 2020/21 onwards, on the basis that the charges should be reviewed each year and adjusted to reflect the actual cost of delivery of the council's day services.

- v. Officers be thanked for their work on the Equality Analysis presented as part of the report.

### **Continuing Healthcare - Implementation of the Care Act 2014 (Approval of Revised Adult Social Care Policies and Procedures)**

**Resolved:** Cabinet is asked to approve the implementation of the NHS Continuing Healthcare policy as set out in the report.

### **Part II (Not Open to Press and Public)**

#### **BT Lancashire Services Contract Negotiations**

**Resolved:** That the recommendation as set out in the report be approved.

#### **Capital Strategy for Schools - Condition Led Programme 2019/20**

**Resolved:** That the recommendation as set out in the report be approved.

#### **Extension of Adult Services Mental Health Community Restart and Social Inclusion Services Contracts**

**Resolved:** That the recommendations as set out in the report be approved.

### **Meeting 5 September 2019**

#### **Part I (Open to Press and Public)**

#### **The Outcomes of the Consultation on County Council Owned Traveller Sites**

**Resolved:** That

- i. the findings from the public consultation and the findings and analysis contained in the Equality Impact Assessment be noted
- ii. the Traveller sites be declared surplus to the County Council's needs.
- iii. Existing residents and the relevant local authorities would be fully engaged in the process of disposal.

#### **Money Matters 2019/20 Position – Quarter 1**

**Resolved:** That

- i. the current forecast underspend of £0.506m on the revenue budget in 2019/20 be noted.
- ii. the increased funding gap of £64.755m covering the period 2020/21 to 2022/23 as set out in the revised financial outlook forecast for the Council be noted.
- iii. the budget adjustments for 2020/21, and following years' changes, included in the revised MTFS, be approved.
- iv. the contents of the county council's reserves position be noted.
- v. a reprofiled 2019/20 capital delivery programme of £143.090m as presented be approved.

## **Procurement Report - Request Approval to Commence Procurement Exercises**

**Resolved:** That the commencement of procurement exercises for the following areas be approved:

- i. Provision of a Framework Agreement for the lease of a Waste Transport Fleet for Lancashire Renewables Limited and
- ii. Surface carriageway road planing – Framework Agreement.

## **Organisational Development – Request to Commence Procurement Exercise**

**Resolved:** That the commencement of a procurement exercise to appoint a partner to work in partnership with the council to achieve the necessary and effective change within the organisation in a way that will be sustainable moving forward be approved.

## **Works to Operational Premises**

**Resolved:** That:

- i. Capital expenditure to meet the county council's negotiated share of the costs to replace the boiler in Lancaster Central Library Market Square, Lancaster, LA1 1HY, be approved
- ii. Capital expenditure to replace the auto transfer switch for the data suite in County Hall, Preston be approved
- iii. Capital expenditure to address health and safety and condition issues at Cuerden Mill Highways Depot, Holme Road, Bamber Bridge, Preston, PR5 6BS be approved
- iv. the funding be allocated from the unallocated balance of the building condition programme within the corporate block
- v. the former Rosegrove Library, Lowerhouse Lane, Burnley, BB12 6HU be declared surplus to the county council's requirements.

## **Lancashire County Council (Akeman Close, Ermine Place, Foss Court, Hadrian Road, 'McDonalds' access road, Pilgrims Way, Ryknild Way and Watling Close, Morecambe, Lancaster City) (Prohibition of Right Turn, Prohibition of Driving and No Entry) Order 201\***

**Resolved:** That the proposals for Prohibition of Right Turn, Prohibition of Driving and No Entry on the 'McDonalds' access road in Morecambe as detailed within the report be approved.

## **Lancashire County Council (Parliament Street, Greyhound Bridge Road and Morecambe Road, Lancaster, Lancaster City) (Bus Lane) Experimental Order 2018**

**Resolved:** That the proposals for a bus priority measure on Greyhound Bridge, Lancaster, as set out in the report, be approved.

**Lancashire County Council (Various Roads, Chorley, Fylde, Lancaster, Preston, Ribble Valley, South Ribble and West Lancs) (Revocations and Various Parking Restrictions November 2018 (No1)) Order 201\***

**Resolved:** That the making of a Traffic Regulation Order introducing the parking restrictions on the various lengths of road within the Chorley, Fylde, Lancaster, Preston, Ribble Valley, South Ribble and West Lancashire Districts as detailed within the report, be approved

**Lancashire County Council (Various Roads, The Whole of Lancashire) (Permit Parking Order Amendment No 1) Order 201\***

**Resolved:** That the proposals in relation to parking permits as detailed within the report be approved

**Future Viability of Thomas Whitham Sixth Form**

**Resolved:** That

- i. the information in the report be noted.
- ii. the proposal that a stage 1 consultation be undertaken, starting in September 2019, to inform the viability review of Thomas Whitham Sixth Form, Burnley, be approved.

**Mobile Library Service - Evaluation of Consultation**

**Resolved:** That

- i. the use of the ten criteria detailed in the report when planning the future of the mobile library service be approved.
- ii. a further report be presented to Cabinet once public consultation has been conducted on the replanned routes based on the ten criteria

**Strategy for Libraries, Museums, Culture and Archives 2019 - 2024**

**Resolved:** That Full Council be recommended to approve the strategy for Libraries, Museums, Culture and Archives 2019 - 2024.

**Market Position Statement for Lancashire Consultation Document**

**Resolved:** That the Market Position Statement for Lancashire, as set out in the report and with the amendment set out above, be approved for consultation.

**Veterans Mental Health Funding - Wyre**

It was agreed that this item be taken under urgent business as the funding was needed as a matter of urgency to ensure that the local veterans group to continue its ongoing activities.

**Resolved:** That

- i. the proposal to increase the budget of the Champion for Armed Forces Veterans by a one-off addition of £5,000 with the intention of providing support to the local armed forces veteran's group in Wyre be approved.
- ii. the Champion for Armed Forces Veterans provide a report on the activities and outcomes achieved by utilisation of this funding as part of his annual report to Cabinet in July 2020.

## **Part II (Not Open to Press and Public)**

### **Council Chamber Webcasting/Audio-Visual/Microphone Upgrade**

**Resolved:** That the recommendations as set out in the report be approved.

### **Samlesbury Aerospace Enterprise Zone - Procurement Strategy**

**Resolved:** That the recommendation as set out in the report be approved.

## **Meeting 3 October 2019**

### **Part I (Open to Press and Public)**

#### **Request Approval to Commence Procurement Exercises**

**Resolved:** That the commencement of procurement exercises for the following areas be approved:

- i. Provision of a Crisis Service in North Lancashire
- ii. Operated and non-operated vehicles and plant hire - Dynamic Purchasing System.

#### **Local Highway Maintenance Challenge Fund and Local Pinch Point Fund**

**Resolved:** That

- i. a bid be submitted to the Local Highway Maintenance Challenge Fund totalling £3.96m for the repair of retaining walls.
- ii. an Expression of Interest be submitted to the Local Highway Maintenance Challenge Fund totalling £9.245m.
- iii. proposals relating to the Local Pinch Point Fund be presented to Cabinet for approval in due course.

And that, subject to the success of (i) and (ii) above, that:

- iv. a local contribution totalling £0.792m be funded by additional prudential borrowing for the retaining wall programme of works.
- v. a local contribution totalling £1.850m be funded by additional prudential borrowing for the A601(M) proposals detailed in the report.

## **Digital First Strategy**

**Resolved:** That the Digital First Strategy as set out in the report be approved.

## **Cross-Border Placements - Implementation of the Care Act 2014 (Approval of Revised Adult Social Care Policies and Procedures)**

**Resolved:** That the Cross-Border Placements policy as set out in the report be approved.

## **Part II (Not Open to Press and Public)**

### **City Deal Review**

Cabinet considered a report on the review of the Preston, South Ribble and Lancashire City Deal.

**Resolved:** That the recommendations as set out in the report be approved, as amended.

## **Local Government (Access to Information) Act 1985 List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		





**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**The Audit, Risk and Governance Committee**  
(Appendix 'A' refers)

Contact for further information:  
Debra Jones, Tel: (01772) 537996, Democratic Services Officer,  
debra.jones@lancashire.gov.uk

**Executive Summary**

The report of the Audit, Risk and Governance Committee from its meeting held on 29 July 2019 is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#).

Members can also contact officers specified in each reported item for further information.

**Recommendation**

That the report of the Audit, Risk and Governance Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A



# Appendix A

## **Meeting of the Full Council - 17 October 2019**

### **Report of the Audit, Risk and Governance Committee meeting held on 29 July 2019**

**Chair: County Councillor Alan Schofield**

#### **Part I (Open to Press and Public)**

##### **Constitution, Membership and Terms of Reference 2019/20**

The Chair presented the Constitution, Membership and Terms of Reference of the committee for 2019/20.

**Resolved:** That

- (i) The appointment of County Councillors Alan Schofield and Edward Nash as Chair and Deputy Chair respectively of the Audit, Risk and Governance Committee for the 2019/20 municipal year be noted.
- (ii) The membership of the Audit, Risk and Governance Committee for the 2019/20 municipal year, as set out in the report, and the terms of reference of the committee as set out at appendix A be noted.

##### **Internal Audit Progress Report**

Ruth Lowry, Head of Internal Audit, presented an update on the Internal Audit Service's work. The report included key findings, issues of concern and actions undertaken as a result of the work. The committee also reviewed the final internal audit progress report and outcomes of the work for 2018/19 for the period to 30 June 2019.

**Resolved:** That the Internal Audit progress report, as presented, be noted.

##### **Internal / External Audit Protocol**

Ruth Lowry, Head of Internal Audit, presented the protocol setting out how Lancashire County Council's Internal Audit Service and Grant Thornton, as its external auditor, worked together, differentiated responsibilities and established a framework for coordination, cooperation and exchange of information.

**Resolved:** That the Internal / External Audit Protocol, as presented, be noted.

##### **Approval of the County Council and County Pension Fund Letters of Representation 2018/19**

Khadija Saeed, Head of Corporate Finance, presented the County Council and County Pension Fund Letters of Representation for 2018/19.

**Resolved:** That

- (i) The management representation letters at appendix A and appendix B be noted.
- (ii) It was agreed that they be signed by the Chief Financial Officer and the Chair of the Audit, Risk and Governance Committee prior to being made available to the external auditor.

### **External Audit - Lancashire County Council Audit Findings Report 2018/19**

Robin Baker, Director and Engagement Lead and Angela Pieri, Engagement Manager, representing Grant Thornton, the county council's external auditors, presented the audit findings for Lancashire County Council. The report explained the overall findings of the external auditor in relation to the audit of the annual accounts of Lancashire County Council, the external auditor's proposed opinion on the accounts; and the value for money conclusion.

**Resolved:** That the adjustments to the financial statements and the other issues raised by the auditor set out in the report be noted.

### **External Audit - Lancashire County Pension Fund Audit Findings Report 2018/19**

Robin Baker, Director and Engagement Lead and Angela Pieri, Engagement Manager, representing Grant Thornton, the county council's external auditors, presented the audit findings for Lancashire County pension fund.

**Resolved:** That the adjustments to the financial statements and the other issues raised by the auditor as set out in the report be noted.

### **Approval of the Council's Statement of Accounts 2018/19**

Khadija Saeed, Head of Corporate Finance, presented the Council's 2018/19 Statement of Accounts.

**Resolved:** That the 2018/19 Statement of Accounts be approved.

### **Treasury Management Activity Outturn 2018-19**

Mike Jensen, Director of Investment for Financial Services, presented the Treasury Management Activity Outturn 2018-19.

**Resolved:** That the report detailing the review of treasury management activities for 2018/19 be noted.

### **Corporate Risk & Opportunity Register - Quarter 2 2019/20**

Paul Bond, Head of Legal and Democratic Services, presented the updated Corporate Risk and Opportunities register for quarter two. It was noted that there were no additions or deletions to the register.

**Resolved:** That the updated Corporate Risk and Opportunity Register as set out at appendix A be noted.

**Chairman's Annual Report 2018/19**

The Chair presented the second Chairman's Annual Report 2018/19.

**Resolved:** That the Chairman's Annual Report, as presented, be noted.

**Draft Committee Work Plan 2019/20**

Paul Bond, Head of Legal and Democratic Services, presented the draft committee work plan for 2019/20.

**Resolved:** That the draft work plan for 2019/20 be noted.

County Councillor Alan Schofield  
Chair



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**The Employment Committee**  
(Appendix 'A' refers)

Contact for further information:  
Debra Jones, Tel: (01772) 537996, Democratic Services Officer,  
debra.jones@lancashire.gov.uk

**Executive Summary**

The report of the Employment Committee from its meetings held on 3 September 2019 and 7 October 2019 is attached at Appendix 'A'.

The agenda, reports and minutes of the meetings are available to view [here](#).

Members can also contact officers specified in the report for further information about each item.

**Recommendation**

That the report of the Employment Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A





# Appendix A

## **Meeting of the Full Council - 17 October 2019**

### **Report of the Employment Committee meeting held on 3 September 2019**

**Chair: County Councillor Geoff Driver**

#### **Part II (Not Open to Press and Public)**

(Not for Publication – Exempt information as defined in Paragraphs 3 and 4 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interests in disclosing the information).

The committee reviewed a report from Deborah Barrow, Head of Human Resources setting out the collective agreement between Lancashire County Council and the Trade Unions regarding the out of hours duties to cover the winter maintenance period 2019/20 for highways in Lancashire.

In response to a question it was confirmed that the Winter Maintenance Collective Agreement for 2020/21 would be reviewed at the end of the season in summer 2020 and be brought to the Employment Committee for consideration in September 2020.

**Resolved:** That the revised collective agreement for the 2019/20 winter season on the terms set out in the report be approved.

### **Report of the Employment Committee meeting held on 7 October 2019**

**Chair: County Councillor Geoff Driver**

#### **Part I**

Deborah Barrow, Head of Service, Human Resources, advised the committee that an update regarding the recommendations relating to service delivery from the external review of Fleet services would be presented to the committee in approximately 6 months.

#### **Part II (Not Open to Press and Public)**

(Not for Publication – Exempt information as defined in Paragraphs 3 and 4 of Part 1 of Schedule 12A to the Local Government Act, 1972. It was considered that in all the circumstances of the case, the public interest in maintaining the exemption outweighed the public interests in disclosing the information).

Sue Lott, Head of Service, Adult Social Care, presented a report regarding the current overtime arrangements for adult social care staff working in hospitals at weekends, on extra statutory days and on bank holidays and the actions taken to date to move to a permanent solution.

Members discussed the report and acknowledged the necessity of robust discharge planning between the NHS and Lancashire County Council.

**Resolved:** That

- (i) The contents of the report be noted.
- (ii) A six month extension of the interim arrangements to enable the finalisation of the options appraisal and a recommendation to the committee be agreed.

County Councillor Geoff Driver  
Chair

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Director of Corporate Services

**Part B**

Electoral Division affected:  
None;

**The Pension Fund Committee**  
(Appendix 'A' refers)

Contact for further information:  
Mike Neville, Tel: (01772) 533431, Senior Democratic Services Officer,  
mike.neville@lancashire.gov.uk

**Executive Summary**

The report of the Pension Fund Committee from its meeting on 20 September 2019 is attached at Appendix 'A'. The agenda, Part I reports and minutes of the meeting are available to view [here](#).

Members can also contact officers specified in each report for further information about each item.

**Recommendation**

That the report of the Pension Fund Committee, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		



## **Meeting of the Full Council - 17 October 2019**

### **Report of the Pension Fund Committee meeting held on 20 September 2019**

**Chair: County Councillor Alan Schofield**

#### **Part I (Open to the Press and Public)**

#### **Minutes of the Meeting held on 21 June 2019**

**Resolved:** That the Minutes of the meeting held on 21 June 2019 are confirmed as an accurate record and signed by the Chair.

#### **Lancashire County Pension Fund - External Audit Findings Report**

The Committee considered a report on the findings of the external audit of the Lancashire County Pension Fund Accounts for 2018/19 which had been considered by the Audit, Risk and Governance Committee on the 29<sup>th</sup> July 2019 when the presentational adjustments to the financial statements and other issues raised by the auditor, none of which had an impact on the net asset statement or the Fund account, had been noted.

The Committee noted that the outstanding items highlighted in the audit findings report had now been finalised and a final unqualified audit opinion issued.

**Decision taken:** That the findings of the external audit of the Lancashire County Pension Fund Accounts for 2018/19, as set out in the report presented together with the final unqualified audit opinion issued, are noted.

#### **Lancashire County Pension Fund Annual Report**

A final version of the Lancashire County Pension Fund Annual Report for the year ended 31<sup>st</sup> March 2019, which included a number of additional amendments made since the draft report was presented at the previous meeting, was presented. In considering the report the Committee identified some additional minor amendments and noted that the external auditor had concluded that the information in the annual report was consistent with the audited financial statements included within the statement of accounts.

#### **Decision taken:**

1. That the updates to the Annual Report for the year ended 31<sup>st</sup> March 2019, as set out in the report presented, are noted.
2. That the following additional changes be made to the Annual Report.

- a) amend the text in the foreword to clarify the relationship between the County Council, Preston City Council and the Fund in relation to the Park Hotel development.
  - b) amend the wording on page 6 to clarify those co-opted members of the Committee who are elected representatives.
3. That, subject to any further minor amendments, the Annual Report for the year ended 31<sup>st</sup> March is approved for publication on or before the 1<sup>st</sup> December 2019.

The Chair informed that meeting that in response to an earlier request from County Councillor Dowding he would take item 8 as the next item of business as she would need to leave the meeting early due to another commitment.

### **Responsible Investment Report**

When considering the report the Committee was informed that it was not possible to calculate how much companies spent on lobbying against climate change mitigation as the detailed costs on individual topics/themes were not reported. However, as the Local Authority Pension Fund Forum was already exploring this subject it was suggested that a representative be asked to address the Committee to provide some reassurance that action was being taken on behalf of Local Government Pension Schemes in this area.

The joint Responsible Investment Working Group proposed by the London Pensions Fund Authority was also discussed and it was reported that whilst the Committee had an agreed Responsible Investment policy in place the Authority had not yet agreed its own policy and so were not in a position to move forward with a joint Working Group.

### **Decision taken:**

1. That a representative of the Local Authority Pension Fund Forum be invited to attend a briefing for members of the Committee at 10.00am on the 29<sup>th</sup> November 2019 ahead of the next scheduled meeting.
2. That Mr R Branagh, the Managing Director of the London Pensions Fund Authority, be invited to attend the next meeting of the Committee to discuss the joint Working Group on Responsible Investment.
3. That the update on responsible investment activity, as set out in the Appendix to the report presented, is noted.

### **6. Lancashire County Pension Fund Q1 Budget Monitoring 2019/20**

The Committee considered a report on the financial performance of the Fund during the 3 months to 30<sup>th</sup> June 2019 together with a comparison of the results with the approved budget for the same period.

**Decision taken:** That the financial performance of the Fund up to the 30<sup>th</sup> June 2018, as set out in the report presented, is noted.

## **7. Local Pensions Partnership 2018/19 Annual Report and Accounts**

The Committee considered a report on the above which had been approved by the Local Pensions Partnership Board on the 31<sup>st</sup> July 2019.

**Decision taken:** That the content of the Local Pensions Partnership Annual Report and Accounts for the year ended 31<sup>st</sup> March 2019, as set out at Appendix 'A' to the report presented, is noted.

## **9. Feedback from members of the Committee on pension related training.**

The Committee received a report on the workshop on the risk framework of the Fund which had been held on the 11<sup>th</sup> September 2019 and attended by County Councillors K Ellard, T Martin, J Mein and A Schofield together with co-opted members Mr P Crewe, Councillor R Whittle and Councillor D Borrow.

**Decision taken:** That the attendance by members of the Committee at the workshop on the 11<sup>th</sup> September 2019 is noted and that such attendance be recorded in the Training Record for the Committee.

## **Internal audit assurance over the Local Pensions Partnership**

The Committee considered a report on the findings of the review of all seven of the internal audits of the Local Pensions Partnership for 2018/19 as requested at the previous meeting. The Committee was informed that four of the seven audits had resulted in an assessment of 'ineffective' and the Partnership's Senior Management Team was taking action across the group to address the matters arising from the audits and would submit regular reports to the Board. It was noted that substantial assurance had been given by the County Councils internal audit service with regard to the Authority's oversight of the Fund and the Partnership.

### **Decision taken:**

1. That the assurance from the Local Pensions Partnership's internal auditor, as set out in the report presented, and the action taken to date by the Senior Management Board in response to the issues raised are noted.
2. That the County Councils Head of internal Audit liaise with the Chief Risk Officer from the Local Pensions Partnerships to produce a report for the next meeting to update the Committee on progress made in relation implementation of the Senior Management Board Action Plans.

## **Part II (Not open to the Press and Public)**

### **Local Pensions Partnership Update to 30 June 2019**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of

the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the performance of the Local Pensions Partnership up to 30<sup>th</sup> June 2019 which included reference to the development of a new strategy in response to shareholders key strategic priorities, details of savings achieved through asset pooling and an update on the Balanced Scorecard exercise to review performance. An update on activity associated with the pension administration service was also given at the meeting.

**Decision taken:** That the updates on activity of the Local Pensions Partnership, as set out in the report presented and given at the meeting, are noted.

### **Investment Panel Report**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee received a report on macro-economic factors and how they influenced the investment market in which the Lancashire County Pension Fund operated together with the Minutes from the Investment Panel held in June 2019.

**Decision taken:** That the report from the Investment Panel is noted.

### **16. Lancashire County Pension Fund Performance Overview.**

Exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

The Committee considered a report on the performance of the Fund up to 30<sup>th</sup> June 2019 and were informed that the Fund's investments continued to outperform both the internal and actuarial benchmarks. A proposed capital restructure of the Local Pensions Partnership to align it with other pooled Local Government Pension Funds was discussed and it was noted that a detailed report on the proposal, including the views of the Investment Panel, would be presented to the next meeting for consideration.

**Decision taken:** That the performance of the Fund, as set out in the report presented, is noted.

County Councillor Alan Schofield  
Chair



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**The Overview and Scrutiny Committees**  
(Appendices 'A' - 'E' refer)

Contact for further information:  
Garth Harbison, Tel: (01772) 530596, Committee Support Officer (Overview and Scrutiny),  
garth.harbison@lancashire.gov.uk

**Executive Summary**

The most recent cycle of meetings of the Overview and Scrutiny Committees took place in the period July 2019 to October 2019.

The reports of the committees are attached as Appendices 'A' - 'E' as follows:

- Appendix A - Children's Services Scrutiny Committee
- Appendix B - Education Scrutiny Committee
- Appendix C - External Scrutiny Committee
- Appendix D - Health Scrutiny Committee
- Appendix E - Internal Scrutiny Committee

The agenda, reports and minutes of the meetings are available to view [here](#).

Members can also contact officers specified in each report for further information about each item.

**Recommendation**

That the report of the Overview and Scrutiny Committees, as now presented, be noted.

**Local Government (Access to Information) Act 1985  
List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

# Appendix A

## Meeting of the Full Council - 17 October 2019

### Report of the Children's Services Scrutiny Committee meeting held on 3 July 2019

**Chair: County Councillor Andrea Kay**

The agenda and minutes of the meeting may be viewed on the county council's web site at the following link:

[Children's Services Scrutiny Committee](#)

**3 July 2019**

#### **Lancashire SEND Partnership Improvement Plan**

The report provided members of the Children's Services Scrutiny Committee with a progress update on the Improvement Programme and Plan as requested at the meeting of the committee on 13 May 2019.

**Resolved:** That;

- i. The report be noted.
- ii. The progress update on the Lancashire SEND written Statement of Action and the mitigating actions where deadlines have not been met be considered.
- iii. An update be provided in September 2019 on the speech and language services, the progress of actions delayed and progress of the 12 areas set out in the WSoA.

County Councillor Andrea Kay  
Chair



## Meeting of the Full Council - 17 October 2019

### Report of the Education Scrutiny Committee meeting held on 22 July 2019

**Chair: County Councillor Christian Wakeford**

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[Education Scrutiny Committee](#)

**22 July 2019**

#### **Early Years Education**

The report provided information about Lancashire's providers of funded early education for 2, 3 and 4 year old children, including an update on the take up and the quality of provision.

**Resolved:** That;

- i. The information contained in the report be noted.
- ii. The next steps be outlined be noted.
- iii. All county councillors be provided with details on the local offer of early year's places for all districts including service planning areas to support the service and parents in the consideration of early year's providers where there is capacity.

#### **Maintained Nursery Provision**

The report provided an update on the financial position of Lancashire's maintained nursery schools.

**Resolved:** That;

- i. The information contained in the report be noted; and
- ii. The financial position of maintained nursery schools and the support offered be noted.

#### **School Finance Update**

The report provided an update on Lancashire school finances and the support being provided for schools in financial difficulty.

**Resolved:** The report and the information provided be noted.

County Councillor Christian Wakeford  
Chair



## Meeting of the Full Council - 17 October 2019

### Report of the External Scrutiny Committee meeting held on 16 July 2019

**Chair: County Councillor Edward Nash psc**

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[External Scrutiny Committee](#)

**16 July 2019**

#### **Electricity North West: Leading the North West to Zero Carbon**

The presentation provided the Committee with an update on Electricity North West's leading the North West to Zero Carbon Emissions plan outlining their work for the next six months.

**Resolved:** That;

- i. The Cabinet Member for Economic Development, Environment and Planning give consideration to holding a Green Summit in Spring 2020.
- ii. The Cabinet give consideration to the establishment of a Cabinet Committee on Carbon Reduction.
- iii. The new Chair of Lancashire Enterprise Partnership Limited be invited to a future meeting of the External Scrutiny Committee to explain the new Lancashire Energy Strategy and activities arising from the key findings.
- iv. Representatives of Lancashire Renewables Limited, Lancashire Energy HQ and the County Council's Energy Team be invited to attend a future meeting of the External Scrutiny Committee to explain the work they are undertaking in relation to low carbon technology.
- v. Working through the Lancashire Leaders, all district councils and the unitary authorities across Lancashire be encouraged to make carbon reduction a consistent factor in all planning applications and local plans; and adopt a checklist of low carbon technologies to include but not limited to solar, electric vehicle charging points (including wireless) and heat source pumps.
- vi. County Councillor Ed Nash continue to function as a rapporteur and report back at the next scheduled meeting of the External Scrutiny Committee on findings relating to low carbon technology and legislation.

County Councillor Edward Nash psc  
Chair





# Appendix D

## Meeting of the Full Council - 17 October 2019

### Report of the Health Scrutiny Committee meeting held on 24 September 2019

**Chair: County Councillor Peter Britcliffe**

The agenda and minutes of the meeting may be viewed on the county council's web site via the following link:

[Health Scrutiny Committee](#)

## 24 September 2019

### **Lancashire and South Cumbria Integrated Care System - Update on the Five Year Strategy**

A report was presented providing a high-level overview of the partnerships in the Lancashire and South Cumbria Integrated Care System and the progress toward developing a five year strategy in response to the NHS Long Term Plan.

**Resolved:** The published five year strategy be presented to the Health Scrutiny Committee at its next scheduled meeting on 5 November 2019.

### **Our Health Our Care Programme - Update on the Future of Acute Services in Central Lancashire**

The report presented provided an update from the Our Health Our Care programme on the future of acute services in Central Lancashire. This update described the progress made relating to the formal assurance process required by NHS England with regard to proposals for significant service change (stage 2).

**Resolved:** That;

The Health Scrutiny Committee at its meeting scheduled on 3 December 2019, receive analysis on:

1. Staffing requirements for all options.
2. Impact on neighbouring Trusts as well as the Royal Preston Hospital site.
3. Mental Health service provision for all options.
4. Financial information on all the options.

County Councillor Peter Britcliffe  
Chair



## **Meeting of the Full Council - 17 October 2019**

### **Report of the Internal Scrutiny Committee meeting held on 12 July 2019, 19 September 2019 and 27 September 2019**

#### **Chair: County Councillor David O'Toole**

The agenda and minutes of the meeting may be viewed on the County Council's web site at the following link:

#### Internal Scrutiny Committee

#### **12 July 2019**

#### **Impact of the Reduction of Winter Maintenance Trigger Levels from 1.0 to 0.5 Degree Celsius for the 18/19 Season**

The report provided the committee with the results of the Cabinet approval last year to reduce the road surface temperature at which gritting was instructed on the highway network in Lancashire. The overview, impact and results of the change were also presented along with the end of season report from Lancashire County Council's forecast provider.

#### **Resolved:** That;

- i. The report and recommendation to continue winter service provision with an intervention level of +0.5 be noted.
- ii. The treatment of secondary routes be monitored going forward.

#### **Statement of Priorities for 16-19 Education and Skills Report**

The report provided the committee with the Lancashire Statement of Priorities for 16 – 19 Education and Skills for consideration. The document provided a strategic overview of the education and training provision being accessed by Lancashire residents aged 16 – 19 and those aged 19 – 24 who had an Education, Health and Care Plan (EHCP) and were accessing provision at college, SSF, academy or apprenticeship provider.

#### **Resolved:** That;

- i. The report presented be noted.
- ii. Suggested improvements and amendments for the next version of the Lancashire Statement of Priorities for 16 – 19 Education and Skills be considered.

#### **Report of the Budget Scrutiny Review Panel**

The report provided an overview of matters presented and considered by the Budget Scrutiny Review Panel at its meeting held on 11 April 2019.

**Resolved:** The Internal Scrutiny Committee receive and note the report of its Budget Scrutiny Review Panel.

**19 September 2019**

**Call In Request: Lancashire County Council (Various Roads, Chorley, Fylde, Lancaster, Preston, Ribble Valley, South Ribble and West Lancs) (Revocations and Various Parking Restrictions November 2018 (No 1)) Order 201\***

Following requests from five County Councillors in accordance with the Call In procedures, the Committee considered a report outlining the decisions of the Cabinet on 5 September 2019 in relation to the Cabinet report entitled Lancashire County Council (Various Roads, Chorley, Fylde, Lancaster, Preston, Ribble Valley, South Ribble and West Lancs) (Revocations and Various Parking Restrictions November 2018 (No1)) Order 201\*.

**Resolved:** That the Cabinet decision on 5 September 2019 in relation to 'Lancashire County Council (Various Roads, Chorley, Fylde, Lancaster, Preston, Ribble Valley, South Ribble and West Lancs) (Revocations and Various Parking Restrictions November 2018 (No1)) Order 201\*' should not be called in.

**27 September 2019**

**Reducing Single Plastics in Lancashire – Update Report**

The report presented stated that in January 2019, the Internal Scrutiny Committee published a task and finish group report on reducing single use plastics (SUP) in Lancashire following a Notice of Motion at Full Council. In May 2019 the committee received a response to the recommendations made by the task group by the relevant cabinet members.

The report detailed an update on progress by the various services involved in the delivery of this work and the development of a strategy for Lancashire County Council to become a SUP free authority, where possible and feasible.

**Resolved:** That;

- i. The update presented be noted.
- ii. The relevant officers come back to the Internal Scrutiny Committee to present a further update and the draft strategy on reducing Single Use Plastics in Lancashire.

**Highway Adoption and the Process Involved**

The report presented aimed to describe the process of the local highway authority in considering and adopting a road, having regard to typical issues and other influences that often occur, delaying adoption and who is responsible for un-adopted roads.

**Resolved:** That in relation to Recommendation 1 of the report that this be reworded in light of the discussion and circulated to members and in relation to Recommendations 2 to 5 that these be approved:

2. Officers inform relevant Councillors at the time of a road being adopted.
3. Officers work more closely with Councillors (residents) in locations where house builders are slow in progressing the adoption process (where there are no issues that cannot be resolved).
4. Officers look at opportunities to strengthen the partnership approach between house builders, utilities (drainage), LPA and the highway authority in strategic development locations to assist where possible to unlock issues and speed up the adoption process.
5. Officers inform the relevant Councillor if a road is NOT suitable for adoption and reasons why.

County Councillor David O'Toole  
Chair



**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**The Lancashire Health and Wellbeing Board**  
(Appendix 'A' refers)

Contact for further information:  
Sam Gorton, Tel: (01772) 532471, Democratic Services Officer,  
sam.gorton@lancashire.gov.uk

**Executive Summary**

The report of the Lancashire Health and Wellbeing Board from its meetings held on 23 July 2019 and 10 September 2019 is attached at Appendix 'A'.

The agenda, reports and minutes of the meeting are available to view [here](#).

Members can also contact officers specified in individual reports for further information.

**Recommendation**

That the report of the Health and Wellbeing Board, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A





# Appendix A

## Meeting of the Full Council - 17 October 2019

### Report of the Lancashire Health and Wellbeing Board meeting held on 23 July 2019

**Chair: County Councillor Shaun Turner**

The agenda and minutes of the meeting may be viewed on the county council's website site via the following link:

[Lancashire Health and Wellbeing Board](#)

### **Lancashire Special Educational Needs and Disabilities (SEND) Partnership**

The Board received an update on progress on the newly implemented Special Educational Needs Improvement Plan following the inspection by Ofsted and Care Quality Commission in November 2017.

**Resolved:** That the Health and Wellbeing Board:

- i) Received and considered the Special Educational Needs Improvement Plan, noting that this would continue to drive forward improvement over the next two years.
- ii) Considered the first assessment of progress on the newly implemented plan and would expect to receive regular updates at future meetings.

### **Integrated Care System**

The Board received a proposal that the Lancashire and South Cumbria Integrated Care System endorsed eight partnership priorities for changing the way it worked as a system – priorities which enabled explanation of the vision for future system working for staff, patients, citizens and stakeholders and to set out how working in partnership would enable the most significant challenges to be tackled. The plans were not only for the NHS to lead on however, they were to ensure a partnership approach when formulating and delivering them.

**Resolved:** That the Health and Wellbeing Board:

- i) Commented on the strategic narrative which had been developed by the Lancashire and South Cumbria Integrated Care System.
- ii) Endorsed the strategic narrative document as the basis for the development of the Lancashire and South Cumbria Integrated Care System five year plan.
- iii) Endorsed in principle the eight priorities within the document, subject to the outcomes of a proposed engagement process.

- iv) Endorsed the proposed engagement process with patients, citizens, staff and wider partners and support the actions required to deliver it effectively.
- v) Supported the further system development work now being arranged in respect of provider collaboration, commissioning and partnership between local authorities and the NHS.

### **Review of Intermediate Care in Lancashire**

The Board received an update on the review of intermediate care in Lancashire along with the main findings from the final report, its key recommendations and the implications for the Health and Social Care system across Lancashire and South Cumbria.

**Resolved:** That the Health and Wellbeing Board:

- i) Noted the key findings of the report.
- ii) Approved the next steps for implementation.
- iii) Agreed that the Advancing Integration Board (formerly Better Care Fund Steering Group) to hold the accountability for driving implementation reporting at regular intervals to be determined to the Health and Wellbeing Board.

### **Better Care Fund Progress**

An update was given on the better care fund progress, better care fund planning and finances and advancing integration.

**Resolved:** That the Health and Wellbeing Board:

- i) Noted the Better Care Fund performance against the required metrics.
- ii) Noted the planning and financial arrangements for the Better Care fund in 2019/2020.
- iii) Noted the work to date on Advancing Integration across health and social care using the Better Care Fund as an enabler.
- iv) Approved the development of the Advancing Integration Board.
- v) Approved the creation of the Advancing Integration transformation team.
- vi) Approved the approach to Advancing Integration based around levels of neighbourhoods, districts, Integrated Care Partnerships and the Integrated Care System.

### **Collaboration – Health and Wellbeing Boards**

The Board discussed the need for collaboration between primarily, Lancashire, Blackburn with Darwen and Blackpool Health and Wellbeing Boards, to deliver one strategy and ensure more health and social integration and that there should be one

collaborative arrangement under the Integrated Care System, with five Integrated Care Partnerships.

**Resolved:** That the Health and Wellbeing Board:

- i) Noted the report and agreed to progress joint arrangements.
- ii) Agreed that the offer of support from the Local Government Association be accepted.
- iii) Required an update on progress to the next meeting of the Board.

### **Prevention and Population Health Services**

The Board were updated on discussions that had taken place with East Lancashire, Fylde and Wyre, Greater Preston, Chorley and South Ribble and Morecambe Bay Clinical Commissioning Groups about alignment of public health services. A further conversation with West Lancashire was to be held shortly. Discussions revealed that there were different interpretations of the Lancashire County Council offer across each Clinical Commissioning Group footprint.

**Resolved:** That the Health and Wellbeing Board welcomed the update.

### **Health and Social Care Integration – Advancing Information Systems Interoperability**

The Board were informed about the progress on the Advancing Information Systems Interoperability. The report set out the recent success Lancashire County Council and Lancashire Teaching Hospitals had had in establishing the information governance, technical and operational arrangements to allow for the smooth and timely flow of information about those people waiting for discharge from hospital. This would further outline the provisional Grant Award recently communicated by NHS England to Lancashire County Council as part of the Social Care Digital Pathfinders programme to plan for these arrangements to be widened out to all hospitals and local authorities within the Integrated Care System.

**Resolved:** That the Health and Wellbeing Board:

- i) Noted and commended the progress on advancing information systems interoperability between Lancashire County Council and Lancashire Teaching Hospitals in relation to hospital discharge
- ii) Noted and welcomed the provisional award of a Grant from NHS England from its Social Care Digital Pathfinder fund to enable planning for advancing system interoperability between all councils and NHS hospital trusts within the Integrated Care System in relation to hospital discharge.

## **Report on the Lancashire Health and Wellbeing Board meeting held on 10 September 2019**

**Chair: County Councillor Shaun Turner**

The agenda and minutes of the meeting may be viewed on the county council's website site via the following link:

[Lancashire Health and Wellbeing Board](#)

### **Lancashire Special Educational Needs and Disabilities (SEND) Partnership**

The Board received a progress update following the inspection by Ofsted and Care Quality Commission in November 2017. Formal review visits by the Department for Education (DfE) and NHS England had taken place since 2018 to consider the progress being made in line with the Written Statement of Action; the most recent being on 19 August 2019. Headlines from the self-assessment were presented to the Board.

**Resolved:** That the Health and Wellbeing Board:

- i) Received a presentation to outline the process of the forthcoming re-visit by Ofsted and the Care Quality Commission (CQC).
- ii) Summarised the assessment of progress to date.
- iii) Shared the process in place to accelerate progress where this was required.

### **Population Health Management**

The Board were updated on the 20 weeks population health management accelerator programme.

**Resolved:** That the Health and Wellbeing Board:

- i) Discussed and endorsed next steps to embed population health management as an approach to implement Integrated Care Services priorities, in particular the development of neighbourhoods.
- ii) Receive a further update report in January 2020 which includes a progress report on information sharing agreements.

County Councillor Shaun Turner  
Chair

**Meeting of the Full Council**  
**Meeting to be held on Thursday, 17 October 2019**

Report submitted by: Head of Legal and Democratic Services

**Part B**

Electoral Division affected:  
None;

**Report of the Lancashire Combined Fire Authority**  
(Appendix 'A' refers)

Contact for further information:  
Diane Brooks, Tel: (01772) 866720, Lancashire Fire and Rescue Service,  
dianebrooks@lancsfireandrescue.org.uk

**Executive Summary**

Appendix 'A' sets out a summary report of the Lancashire Combined Fire Authority following its meeting on 16 September 2019. This is now presented to Full Council for information.

**Recommendation**

That the report of the Lancashire Combined Fire Authority, as now presented, be noted.

**Local Government (Access to Information) Act 1985**  
**List of Background Papers**

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		



# Appendix A

## REPORT OF THE LANCASHIRE COMBINED FIRE AUTHORITY 16 SEPTEMBER 2019

### 1. UPDATE ON SUCCESSION ARRANGEMENTS

Members noted that the recruitment process had begun for the Assistant Chief Fire Officer with interviews scheduled for 23 September 2019.

### 2. ANNUAL SERVICE REPORT

Members viewed the Annual Service Report which had been prepared as a video. Alongside the video was a supporting document which had also been produced and in order to encourage a wider audience and engagement; this was accessible to all members of staff on the intranet and would be available to the public on the LFRS website.

To view the video: [https://youtu.be/N8\\_fR-vmsnY](https://youtu.be/N8_fR-vmsnY)

To view the document:

<https://www.lancsfirerescue.org.uk/flipbook/?file=https://vault.ecloud.co.uk/lancsfire/2019/09/Annual-Service-Report-2018-19.pdf>

### 3. COMMUNITY FIRE SAFETY REPORTS

As part of the report members received a presentation by Crew Manager Lindsay Sielski on the Fire Service Search Dogs.

There was strong emphasis on community engagement throughout the report. Particular reference was made to the positive Open Day held at Service Training Centre which saw over 3,000 people attend a partnership event which had received excellent feedback from partners and the public who attended.

### 4. RE-APPOINTMENT OF CLERK TO THE AUTHORITY

The Authority approved the re-appointment of Mr Mark Nolan as Clerk and Monitoring Officer to the Lancashire Combined Fire Authority for a period of twelve months, to the September meeting of the Authority in 2020.

FRANK DE MOLFETTA  
Chairman

LFRS  
Fulwood





## Notices of Motion submitted under Standing Order B36

### 1. By County Councillor Ali

This council notes:

- Local Government has endured central government funding cuts of nearly 50% since 2010.
- Between 2010 and 2020, councils will have lost 60p out of every £1 they have received from central government.
- The 2019 LGA survey of council finances found that 1 in 3 councils fear they will run out of funding to provide even their statutory, legal duties by 2022/23. This number rises to almost two thirds of councils by 2024/2025 or later.
- The LGA estimates councils will face a funding gap of £8 billion by 2025.
- Faced with these cuts from central government, the local government workforce has endured years of pay restraint with the majority of pay points losing 22 per cent of their value since 2009/10.
- At the same time as seeing their pay go down in real terms, workers experience ever increasing workloads and persistent job insecurity. Across the UK, an estimated 876,000 jobs have been lost in local government since June 2010 – a reduction of 30 per cent. Local government has arguably been hit by more severe job losses than any other part of the public sector.
- There has been a disproportionate impact on women, with women making up more than three quarters of the local government workforce.

This council believes:

- Our workers are public service super heroes. They keep our communities clean, look after those in need and keep our towns and cities running.
- Without the professionalism and dedication of our staff, the council services our residents rely on would not be deliverable.
- Government funding has been cut to the extent that a proper pay rise could result in a reduction in local government services.
- The government needs to take responsibility and fully fund increases in pay; it should not put the burden on local authorities whose funding has been cut to the bone.

This council resolves to:

- Support the pay claim submitted by GMB UNISON and Unite on behalf of council and school workers for a £10 per hour minimum wage and a 10 per cent uplift across all other pay points in 2020/21.
- Call on the Local Government Association to make urgent representations to central government to fund the NJC pay claim.
- Write to the Chancellor and Secretary of State to call for a pay increase for local government workers to be funded with new money from central government.
- Meet with local NJC union representatives to convey support for the pay claim.
- Encourage all local government workers to join a union.

## **2. By County Councillor Lewis**

That Lancashire County Council calls upon United Utilities to provide property level flood defences to residents and businesses which routinely flood when rainfall exceeds the capacity of United Utilities' drainage system.

Currently, United Utilities offers support to residents where flooding is a result of a failure in their system. However, United Utilities' drains are only required to cope with a 3% flood event, so when there is flooding such as that which occurred as a result of rain on 9 August 2019, or 28 July 2018, or any number of other storms that are considered a less than 3% chance event, the flooding is not considered a failure of United Utilities' system and therefore residents and businesses do not receive support for property level protection.

At the moment Government support for property level defences after a flood event is not routine. It was available to some after Storm Desmond but wasn't provided at all after the November 2017 storms that particularly affected Lancashire.

## **3. By County Councillor Foxcroft**

This council welcomes the changes to the Ofsted inspection regime which began in September. These changes will see a more balanced approach to the development of students at all levels of the curriculum and a renewed emphasis on the personal development, behaviour and attitudes of young people as well as the quality of the education they receive.

Ofsted plays a vital component in assessing the education provision across Lancashire. This Council requests the Chief Executive and Director of Resources to write to the Secretary of State for Education and Minister of State for School Standards reaffirming Lancashire County Council's commitment to working with Ofsted to raise standards and to support all Lancashire's schools to achieve the highest possible outcomes for our children.